CITY OF DERBY
BOARD OF APPORTIONMENT & TAXATION MEETING
REVISED SPECIAL MEETING MINUTES
AUGUST 20, 2018
7:00 PM
JOAN WILLIAMSON ALDERMATIC CHAMBERS

Jerry Borrelli
Ray Bowers
James Butler
Christopher Carloni.
Carlo Malerba, Jr.
Shirley Miani
Rose Pertoso
Sam Pollastro, Jr.
Phyllis Sochrin
Judy Szewczyk, Chairperson

Ms. Szewczyk opened the meeting at 7:00 PM with the Pledge of Allegiance.

Roll Call

Present: **Mr. Bowers, Mr. Butler, Mr. Carloni, Mr. Malerba, Ms. Miani, Ms. Pertoso, Mr. Pollastro (via phone), Ms. Sochrin and Ms. Szewczyk.**

Absent: **Mr. Borrelli**

Public Portion

Ms.Barbara DeGennaro, 51 Paugausett Road. Ms. DeGennaro said she was present tonight to speak on behalf of the last item on the agenda, a new vehicle for the Fire Marshall. I am a member of the Board of Alderman and the Capital Plan Commission. Mr., Hawks the Fire Marshall has come to the last 3 meetings of Capital Planning requesting a new vehicle. I strongly support this request, as he responds to all fires, investigations, planning and zoning meetings and does reviews for all new buildings. I

consider him to be on the same level as the Police Chief and the Fire Chief. They lease vehicles every 3 or 4 years. Mr. Hawks has been getting all the hand me downs. Mr. Hawks asks for very little. I am here to support Mr. Hawks. People don't know all the things that he does.

Mr. Butler asked Ms. DeGennaro, if this is approved, does it have to go back to Capital Planning? Ms. DeGennaro said Yes, it would definitely have to, and the Capital Plan will have to be modified, then it will go back to the Board of Alderman, then back to the Board of Apportionment and Taxation. Ms. DeGennaro thanked the Board.

Mr. Charles Sampson, 6 Commodore Hull Drive, President of the Board of Alderman. Mr. Sampson said he agrees with Ms. DeGennaro and added we are physically responsible for the safety of our Fire Marshall and we should be looking at rolling over all vehicles every 4 years.

Mr. James Petrino, 18 Garden Place, He too has safety concerns and he agrees with Barbara and Charles and no firemen should be carrying gear in personal vehicles.

Dennis O'Connell, 71 Harrison Avenue, Parks &Recreation. Mr. O'Connell refereed to his letter dated 6.13.18, regarding funds that were not used from last year's budget. Ryan Field was closed all year, so that had a surplus of $21,000 in their budget. Several items did not make the bid. There are 2 items that he is concerned with, storage bins and the new press box. With the $21,000 from last year and $10,000 we would have the ability to purchase the storage bins. These bins are used for track and football equipment. The bins we are looking at are more sturdy, and much better than what we have. Mr. Coppola said he will put this on the agenda next month. These bins will also store the groomer, which will also store the groomer which cleans the artificial turf.

<u>Motion to Approve Minutes of Special Meeting of July 16,2018</u>

A motion was made by Ms. Sochrin and seconded by Ms. Pertoso to place the minutes on file. Motion Carried.

<u>Treasurer's Report</u>

Mr. McLiverty was not present.

<u>Budget Procedure, Status and Advisory- Comments by Charles Sampson, President of the Board of Alderman</u>

Mr. Sampson, Chairman of the Board of Alderman addressed the board regarding the purchase of gifts for the Championship teams. He said they should recognize all these kids and the accomplishments that have achieved. We should create a line item for this, and put a certain dollar amount in at budget time. If we use it fine, if not we could roll the money over and build the amount,. Mr. Sampson is working with the Athletic Director. Ms.

Szewczyk said that the board had approved $3500 for the year. Mr. Sampson said we as a city should start a fund to help with these costs.

2017-2018 Budget

Transfer, City Hall Maintenance (8100) $1,207.50

- **From: Account (0018100-230-0233) Gas New City Hall $1,207.50**
- **To: Account (001-8100-340-0340) New City Hall Repairs $1,207.50**

A motion was made by Mr. Butler and seconded by Ms. Pertoso To pay Trane AC bill from last fiscal year. Mr. Coppola explained that the money dropped down to the Fund Balance and will be moved back to pay this bill. Motion Carried.

Transfer, Public Works (4100) $6,375.44

- **From account (001-4100-380-0380) General Supplies $6,375.44**
- **To Account (001-4100-380-0387) Care of Trees $6,375.44**

A motion was made by Mr. Carloni and seconded by Mr. Bowers to reconsider last month's request to move money to care of the trees. Mr. Armeno explained to the board that these costs were unanticipated, they were partially from the storm in May, along with the purchase of mulch and top soil for around the monument on the green. The total monies needed if $6,375.44. Mr. Carloni and Mr. Bowers amended their motion to change the amount from $8,000 to $6,375.44. Motion Carried.

2018-2019 Budget

Increase revenue (001-6000-690-6918) $4,620.84

This increase is from the 2017-2018 balance: Fire, Fireman's Physicals (001-3200-270-0272) $4,620.84 Purpose if to increase in the 2018-2019 funds for required physicals.

Appropriate from Fund Balance $4,620.84

- **From Account (001-6000-690-6918) Fund Balance $4,620.84**
- **To Account (001-3200-270-0272) Fireman's Physicals $4,620.84**

Mr. Petrino explained to the board the number of active fireman that need physicals. He explained the interior fireman and the exterior fireman. The interior fireman need to have

their physicals every year. He has new fireman that need to be tested. A motion was made by Ms. Sochrin and seconded by Mr. Butler after discussion, the board approved the motion. Motion Carried.

Transfer, from Working Balance $788.99

- **From Account (001-8400-390-0390) Working Balance $788.99**
- **To Account (001-1700-430-0430) Computer Consulting $788.99**

A motion was made by Mr. Bowers and seconded by Ms. Pertoso. Mr. Coppola explained that the city needs backup on our computer systems. The amount is $788.99, not $802.90. Mr. Domurad used to back up the system every few months manually. However with the hacking, etc. Mr. Coppola felt this should be done. Mr. Malerba asked why Mr. Coppola is looking for money when there is already money in the budget to cover this. Mr. Coppola said it was ask for the money now or by the end of the year. A vote was taken, and Mr. Malerba voted NO. Ms. Szewczyk asked for a Roll Call.
Roll Call: Mr. Bowers, Yes; Mr. Butler, Yes; Mr. Carloni, Yes; Mr. Malerba,No; Ms. Miani, Yes, Ms. Pertoso, Yes; Mr. Pollastro, Yes; Ms. Sochrin, Yes; Ms. Szewczyk,Yes. Vote was 8 Yes, 1 No. Motion Passed.

Transfer from Working Balance $8,760.31

- **From Account (001-8400-390-0391) Working Balance $8,760.31**
- **To Account (001-3400-390-0390) Supplies/Equipment Maintenance $8,760.31**

A motion was made by Mr. Butler and seconded by Mr. Malerba, to fund the first year of the 3 year lease for the Fire Marshall's vehicle. The monies, $8,760.31 should be moved from the working balance to the General Capitol Account (3700-440-0446) at the next Capitol Commission Meeting, this should be made a priority. Motion Carried.

Adjournment

A motion was made by Mr. Malerba and seconded by Mr. Carloni. Ms. Szewczyk adjourned the meeting at 8:23 PM.

Respectfully Submitted,

Louise Pitney

Recording Secretary

***** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.**