City of Derby - Board of Education
Field House and Baseball Field Building Committee

September 20 2018
Derby Middle School Cafetorium
73 Chatfield St.

Present Field House and Baseball Field Building Committee Board Members:
Dr. Matthew Conway
Mr. Andrew Cota
Mr. Anthony DeFala
Mr. Dan Foley
Mr. George Kurtyka
Mr. Kenneth Marcucio
Mrs. Laura Harris
Mrs. Janine Netto
Mr. Edward Armeno
Absent Field House and Baseball Field Building Committee Board Members:
Mr. Ted Estwan
Mr. Martin Pascale
Mrs. Debra Borrelli
Mr. George French
Mr. Peter Olenoski
Mr. Jim Gildea
Mrs. Casey Picheco
Mrs. Rebecca O'Hara
Mr. Charles Sampson

Call to Order
Pledge of Allegiance
Roll Call Taken at 5:35 p.m.

Additions/Deletions to the Agenda
There were no changes to the agenda.

Public Portion
No one from the public wished to speak
Motion Passed: That the public portion is closed by Anthony DeFala and second by George Kurtyka. Motion carried unanimously.

Approval of minutes

Motion Passed: That the Field House and Baseball field Building Committee minutes for September 4, 2018 be approved, as written by Anthony DeFala and second by Edward Armeno. Motion carried unanimously.

Update from the Project Manager.

Mr. Aleks Matviak of Jones Lang LaSalle, Chris Meyers of Turner Construction and Paul Dominov of Kaestle Boos Associates, Inc. were present this evening. There has been a lot of earth moving with the reshaping of the hill. The foundation is nearly complete with anticipation of starting the steel work in mid-October. The skeleton of the structure should be noticeable by mid-November. Target date for completion is June 2019.

In preparation of building the retaining wall, there will be blasting. The retaining wall should be constructed by Thanksgiving. The big challenge will be the laying of the turf. Weather conditions must be optimum for proper installation.

Members reviewed conceptual designs and virtual tour of the building.

Appointment of Sub-Committee for Security, HVAC, Maintenance and Concessions.

As mentioned last month, a sub-committee was suggested to oversee the operational demands of the building. The goal is to determine how the building will be used, how often and when it may be used and by whom. They will determine the maintenance needs, the heating and cooling needs, security design and the function of the concession stand. Dr. Conway indicated that Tony Gonzales will be available to assist in the concession area design.

Motion Passed: That a sub-committee be formed to oversee security, HVAC, maintenance and concession design and appoint the following members – Mr. Andrew Cota, Mr. Anthony DeFala, Mr. Edward Armeno, Mr. Kenneth Marcucio, Mr. Dennis O'Connell and members of the Parks and Recreation Commission as determined by Laura Harris and second by Anthony DeFala. Motion carried unanimously

Approval of invoices:

Motion Passed: That the Field House and Baseball field Building Committee approve invoices from Turner Construction for services through August 31, 2018, the monthly increment to JLL and invoice for concrete special inspection testing paid to JLL by Anthony DeFala and second by Laura Harris. Motion carried unanimously.

Dr. Conway commended Mr. Mark Izzo for his time and due diligence in overseeing the financial aspects of this project which is well beyond his general scope of work.

Correspondence

Dr Conway continues to apprise Ms. Payden on the Committee's progress. All final bids have been received and they were above expectations. Ms. Payden was apprised of the projected costs and was supportive of completing this project.

Executive Session:

No session was needed.

Adjourn

Motion Passed: That the Field House and Baseball field Building Committee adjourn at 6:15 p.m. Motion by Laura Harris and second by George Kurtyka. Motion carried unanimously.

Respectfully submitted;
Karen M. Kemmesies
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These minutes are subject to the Commission's approval at their next scheduled meeting.