

**CITY OF DERBY
JOB POSTING**

Fire Marshal

Posting Date: February 5, 2025
Position: Fire Marshal
Department: Fire Marshal, Reports to the Mayor
Classification: Exempt, Non-Union
Full/Part-Time: Full-Time (Monday through Friday) 8:00am to 5:00pm
Requirement of additional meetings with Boards and Commissions outside of regular work hours.
Rate of Pay: \$ 75,000 - \$82,000 (DOE)

Job posting:

The City of Derby is seeking a Full-Time Fire Marshal. A full list of required duties is included in the attached Job Description.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY

- Thorough knowledge of modern fire investigative techniques and fire safety, prevention and protection practices.
- Ability to read and interpret regulations and procedures.
- Ability to develop and maintain effective working relationships with other City departments and the public.
- Ability to prepare comprehensive reports and maintain accurate records.
- Knowledge of the State Fire Safety Code.
- Thorough knowledge of the laws and ordinances of the City of Derby pertaining to fire safety.
- Knowledge of regulations covering flammable liquids, gases and explosives, and installation of oil and gas burning equipment.
- Ability to interpret building plans and specifications and interpret fire safety codes and applicable regulations.

PHYSICAL REQUIREMENTS

- Shall meet all of the requirements specified for City of Derby Fire Department members.

EDUCATION AND TRAINING

- Must have a high school diploma or equivalent. Must have satisfactorily passed the CT State mandated course for Fire Marshals and possess a valid certification from the State of Connecticut Office of State Fire Marshal as per Chapter 541 Section 29-298. Must have a thorough knowledge of the rules and regulations of the City of Derby Fire Department.

Special Requirements

- Sections 29-297 through Section 29-300 of Connecticut General Statutes Chapter 541 shall apply.

Conditions of Employment

Must pass drug test and criminal background check.

This position is subject to a probationary period of 180 calendar days.

An employment application is required to be completed in full and may be obtained by visiting the City of Derby website at <https://www.derbyct.gov/EmploymentOpportunities>. Applications and resumes may be submitted to Human Resources City of Derby 1 Elizabeth Street Derby, CT 06418 humanresources@derbyct.gov

Job Description

Job title	<i>Fire Marshall</i>
Reports to	<i>Mayor</i>
Job Type	<i>Full time, Exempt Non-Union</i>
Location	<i>Derby, CT</i>
Department	<i>Fire Marshall</i>

GENERAL STATEMENT OF DUTIES:

The Fire Marshall shall be responsible for compliance with the Connecticut General Statutes Chapter 541 regarding the Office of the Fire Marshall.

SUPERVISION EXERCISED:

The Fire Marshall is responsible for the duties and assignments of the Deputy Fire Marshalls, Fire Safety Code Inspectors, Fire Prevention Officer and any other employee(s) of the Office of Fire Marshall.

SUPERVISION RECEIVED:

Works under the direction of the Mayor and the Chief of Staff.

EXAMPLES OF DUTIES:

Reports incidents to the Bureau of State Fire Marshall as per Chapter 541 Section 29-305.

Plans, organizes and supervises all fire investigations and inspection activities in the City of Derby.

Responds to all building fires and all serious fires.

Inspects all buildings and facilities of public service and all occupancies regulated by the State Fire and Life Safety Code in the interest of public safety in the City of Derby.

Investigates complaints on violations of state laws and city ordinances.

Issues orders for abatement of fire hazards.

Investigates fires to determine origin and cause.

Organizes and directs programs to develop public cooperation in the prevention and control of hazardous conditions.

Prepares reports on inspections and investigations and makes recommendations regarding matters within the purview of his/her authority.

Inspects tanks storing hazardous or combustible liquids or gases and/or tank trucks. Issues and checks explosives permits, licenses and sites.

Performs inspections of all occupancies within the City of Shelton that fall under the requirements for inspection in accordance with Connecticut General Statutes and applicable regulations.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

Thorough knowledge of modern fire investigative techniques and fire safety, prevention and protection practices.

Ability to read and interpret regulations and procedures.

Ability to develop and maintain effective working relationships with other City departments and the public.

Ability to prepare comprehensive reports and maintain accurate records.

Knowledge of the State Fire Safety Code.

Thorough knowledge of the laws and ordinances of the City of Derby pertaining to fire safety.

Knowledge of regulations covering flammable liquids, gases and explosives and installation of oil and gas burning equipment.

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SPECIAL REQUIREMENTS:

Sections 29-297 through Section 29-301 of Connecticut General Statutes Chapter 541 shall apply.

PROBATION PERIOD:

Six months.