



# Derby Adopt-A-Spot Program

Throughout the City of Derby, there are many small public plots of land – under signposts, at intersections, around public buildings, etc. – that are just waiting for talented individuals, organizations or businesses to make them more beautiful.

If everyone in Derby does just a little, think of the huge impact we can have on our small city. Derby's "Adopt-A-Spot" program provides a great opportunity to do just that by beautifying high-profile locations while showcasing pride in our community.

## Getting Started

To get started, all you need to do is:

- Find a spot you would like to adopt (see list for previously approved locations)
- Read the guidelines (below)
- Complete and submit a *Derby Adopt-A-Spot Volunteer Application*
- Email your completed application and supporting documentation (if applicable) to [adoptaspot@derbyct.gov](mailto:adoptaspot@derbyct.gov) or mail to:

*Rob Hyder  
Derby Adopt-A-Spot Coordinator  
c/o Pam Gagliardi  
1 Elizabeth Street  
Derby, CT 06418*

## **After Submitting Your Application**

You will be contacted to confirm your adopted spot. You will then be able to:

- Take a photo of your designated spot before you begin work
- Begin beautifying your designated spot by pulling the first weed or digging the first hole for a new plant
- Admire a sign recognizing your valued work
- Take a photo of your designated spot after your work has been completed

If you have any questions, concerns or suggestions, please email us at [adoptaspot@derbyct.gov](mailto:adoptaspot@derbyct.gov).

## **Helpful Tips**

- Employ proper watering practices, especially during the establishment period. Water deeply to soak root zone and force roots to go deep
- Limit the use of fertilizer to avoid over-stimulating plant growth, which in turn increases water requirements
- Plant flowers in spring (after chance of frost), bulbs in the fall and shrubs in spring or fall
- Use dark brown shredded bark mulch to aid in retaining soil moisture
- Use manures or compost as soil amendments to improve soil structure and increase water-retentive properties of soils
- Use plant materials that are suitable for our climate, can tolerate dry/poor soils, require less water than most and require minimum maintenance. Other desirable traits are limited susceptibility to insect and disease infestation and have a tolerance to salt exposure

## **Safety Tips**

- Wear Bright Colors (so you can be easily seen)
- Wear Hard-Sole Shoes and Work Gloves
- Work Only During Daylight Hours
- Have Plenty of Drinking Water On Hand
- Do NOT Touch Exposed Wires/Cables

## Maintenance Plan

- Biweekly Cleanup/Maintenance
- Removal of Litter
- Removal of Weeds
- Seasonal Maintenance
- Clip Dead Head Spent Blooms
- Prune Shrubs (if a flowering shrub, prune after flowering)

## Spatial Considerations

- Keep Plantings Clear from Edge of Travel Lanes
  - Curb or Guardrail Should Have No Less Than a 5-Foot Clearance
- Median Planting
  - No Trees or Shrubs with Caliper (diameter of trunk) 4 Inches or Greater
- Island Planting
  - Ultimate Height of Shrubs to be No Greater Than Three (3) Feet Tall

***Thank you for making Derby a better place to live, work and visit!***





# Derby Adopt-A-Spot Locations

## Site

## Participant

Island at David Humphries Road/Sentinel Hill Road

Island at Sunset Drive and Hillcrest Avenue

Welcome to Derby Sign  
(Between Route 34 and Old New Haven Avenue)

Monument at Main Street and Derby Avenue

Island on Mansfield Street

Bottom Tip of Green at Bottom of Academy Hill Road

Entrance to Witek Park Opposite Ridge Road

Entrance to Witek Park Soccer Fields

Island at Greenway Entrance at BJ's

Island Point on Pershing Drive at On/Off to Route 8

Corner of Division Street and Atwater Avenue

Island at Division Street and Seymour Avenue

Corner of Chatfield Street and Coon Hollow Road

Entrance to Picnic Grove

Entrance to Leo F. Ryan Athletic Complex  
at McEvoy Court

Island at Chatfield Street and Hawthorn Avenue

Entrance to Stygar Terrace

Island at Hawthorn Avenue and Cedric Avenue

Island at Cedric Avenue and Route 34

Sue Giordano

Large Island at Chatfield Street and Hawthorne Avenue

**For more information, visit [www.derbyct.gov](http://www.derbyct.gov) or send an email to [adoptaspot@derbyct.gov](mailto:adoptaspot@derbyct.gov).**

**Updated: Thursday, February 20, 2020**



# Derby Adopt-A-Spot Agreement

## Program Intent

The intent of the City of Derby Adopt-A-Spot program is to encourage individuals, organizations and businesses to participate in beautification and litter cleanups of designated areas in the community at regular intervals. Individuals, organizations and businesses may agree to keep a designated area in Derby (other than highways or railroad tracks) cleared of litter and/or provide beautification for a contracted period of time to be determined in the *Derby Adopt-A-Spot Volunteer Application*.

In return, volunteers will have a sign bearing their name posted in their Adopt-A-Spot location.

## Program Terms

1. Any individual (18 years or older), community group, special interest, business, civic, church or other group may participate in the Derby Adopt-A-Spot program and adopt public areas in the city to maintain and beautify.
2. Public areas are considered parks, islands, parking lots and other publicly held lands that have been approved by the City of Derby.
3. The participants hereby commit to cleaning up their Adopt-A-Spot location at least once (but not limited to) per month for the period of time determined in the *Derby Adopt-A-Spot Volunteer Application*. Weekly or biweekly attention, especially in spring, summer and early fall, is recommended.
4. If a participant is unable to fulfill their agreement, the signs bearing their name will be removed from the location and the participant will no longer be included in the Derby Adopt-A-Spot program.
5. Any participant with members less than 18 years of age must be supervised by an adult of at least 21 years of age.
6. Participants are encouraged to separate recyclable materials. Participants are also encouraged to dispose of garbage and recyclables at the Derby Transfer Station, located at 80 Pine Street in Derby. The Derby Transfer Station is open Monday through Friday, 7:00 a.m.–3:30 p.m., and Saturday, 8:00 a.m.–12:00 p.m. (subject to change).
7. A sponsor fee to adopt a specific location in Derby for a period of time designated in the *Derby Adopt-A-Spot Volunteer Application* is \$475. This sponsor fee will cover the cost of the sign bearing the name and logo of the individual, organization or business, and will include installation of the sign. Additional fees are outlined below. The sponsor sign noting the name of the individual, organization or business shall be created according to specifications supplied by the City of Derby, then placed at each designated Adopt-A-Spot location.

8. The Derby Adopt-A-Spot Coordinator, along with other various City of Derby employees, will monitor the designated locations of adoption for compliance.
9. The City of Derby is not responsible for any accidents or injuries that occur to any individual or any member of any organization or business arising from their involvement in the Derby Adopt-A-Spot program.
10. Participants shall, at the participant's sole cost and expense, comply with all laws now in force, or which laws may hereafter be in force, pertaining to each participant's activities related to the Derby Adopt-A-Spot program. Participants shall indemnify and hold harmless the City of Derby from and against any damage, liability, cost and/or expenses which the City of Derby may suffer by reason of each participant's failure to comply with the laws as aforesaid. In the case of any claims arising out of an act or omission of a participant or any member, invitee, agent, servant, contractor or employee of a participant, the participant shall indemnify and hold harmless the City of Derby from and against any damage, liability, cost and/or expense which City of Derby may suffer by reason thereof and from any and all claims, losses and damages arising out of or in any way related to the participant's activities under the Derby Adopt-A-Spot program, and any act or omissions of the participant, its agents, servants, employees, guests and/or invitees.
11. All personal property of participants utilized in conjunction with the Derby Adopt-A-Spot program shall be used at the participant's own risk, and the City of Derby shall not be responsible for any theft of a participant's property, or any property of any member, agent, servant, employee, contractor or invitee of each participant, unless the theft is committed by the City of Derby, and the participant shall indemnify and hold harmless the City of Derby from any claim against the City of Derby by any agent, servant, employee, contractor or invitee of the participant based upon any allegation of theft for which the City of Derby's liability is disclaimed by the following:

*The participation of each individual, organization or business in the Derby Adopt-A-Spot program and/or this agreement may be terminated by the City of Derby at any time in the City of Derby's sole, absolute and arbitrary discretion. The City of Derby expressly reserves the right to discontinue the Derby Adopt-A-Spot program and to revise the terms of this Agreement at any time. Participants hereby assume all risk of damage or injuries resulting from the activities performed hereunder, and recognize that certain risks are inherent in litter pickup, especially in areas open to the public. It is understood that each participant is not an employee, agent or contractor of the City of Derby while participating in the Derby Adopt-A-Spot program and that the City of Derby shall have no obligation or responsibility to provide any worker's compensation insurance; general liability; or automobile insurance or uninsured/underinsured motorist insurance coverage, for acts or omissions of a participant while engaged in any activities arising out of or related to the Derby Adopt-A-Spot program. This Agreement is not intended nor shall be construed as a lease and the participant expressly acknowledges and agrees that it shall not have any rights as a tenant or otherwise occupy or possess any public area under the Derby Adopt-A-Spot program. It is further expressly understood and agreed by the participant that the City of Derby shall have no obligation to defend, hold harmless or indemnify the applicant for any claims of loss, injury, death or damage arising out of or related to this Derby Adopt-A-Spot program.*



# Derby Adopt-A-Spot Volunteer Application

## Application Information

Name: \_\_\_\_\_ Name for Sign: \_\_\_\_\_

Name of Business or Organization (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

I propose to participate in the Derby Adopt-A-Spot volunteer program. The location I propose to volunteer to adopt and maintain is: \_\_\_\_\_ Alternate Location: \_\_\_\_\_

My proposed Maintenance Plan for this spot is: \_\_\_\_\_

*If you plan to add or change plants, please attach a rough drawing or sketch of the layout with plant names included.*

Upon acceptance of this proposal by the City of Derby, I agree to the terms described in the **Derby Adopt-A-Spot Agreement** to adopt and maintain the above designated area for a period of \_\_\_\_\_ year(s).

I understand and agree to the following:

- I have read and agree with the *Derby Adopt-A-Spot Agreement*, understand I am personally responsible for all costs associated with the sponsor sign, planting, mulching and maintenance of the area adopted;
- I must obtain approval for any change in the Maintenance Plan from the description above;
- I agree that by undertaking this activity, I am not an employee or subcontractor of the City of Derby and that my activity is strictly voluntary and unpaid, and any expenses I incur shall be my sole responsibility;
- Either the City of Derby or I may terminate my participation at any time for any reason;
- The City of Derby reserves the right to revise or discontinue this program at any time; and
- I recognize that there are inherent risks in participating in this activity. In consideration of the City of Derby accepting this application, I hereby, for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the City of Derby and/or its representatives, successors and/or assigns for any and all injuries suffered during participation in this volunteer activity.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please email completed forms and supporting documentation (if applicable) to [adoptaspot@derbyct.gov](mailto:adoptaspot@derbyct.gov) or mail to:

Rob Hyder

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