

City of Derby, 1 Elizabeth Street, Derby, CT 06418

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Town / City Clerk

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APPLICATION FOR LONG FORM BIRTH CERTIFICATE WITH RAISED SEAL

\$20 Cash or *Money Order / \$22 *Credit Card.

* Money Order or Credit Card Authorization Form must be submitted with application.

CURRENT GOVERNMENT ISSUED PHOTOGRAPHIC IDENTIFICATION OF REQUESTER IS REQUIRED (DRIVER'S LICENSE, STATE ID, OR PASSPORT) FOR ALL BIRTH CERTIFICATE REQUESTS.

Photographic identification may be substituted by any **two** of the following documents:

- Copy of Birth Certificate of Requestor
- Recent paystub (showing name and address)
- Voter Registration Card
- Social Security Card
- Recent copy of Utility bill (showing name & address)
- Valid Government issued trade or professional license
- Military discharge papers
- Current Automobile Registration (showing name & address)
- Checking Account Deposit Slip (showing name & address)
- Valid government issued firearm permit
- W-2 Form
- Letter from Government Agency Verifying Identity (Dated within last 6 months)
- Current school or college photographic ID or; Government issued photo ID that has expired not more than 2 months prior to the date of the request.
- Probation documents issued by a government agency pursuant to a criminal conviction
- Release documentation from a correctional institution containing a photograph of the former inmate and a release date within 12 months prior to the date of the request

I am applying for the Birth Certificate of:

My own birth certificate - (must provide valid photo identification or see above list)

My child's birth certificate - (must provide valid photo identification or see above list)

- My parent's birth certificate - (must provide own long form birth certificate)
- My spouse's birth certificate - (must provide marriage license)
- My grandchild's birth certificate - (must provide own child's birth certificate)
- My grandparent's birth certificate - (must provide own & parent's long form birth certificate)
- My client's. I am the Attorney or Legal Guardian - (must provide legal documentation)

Quantity Requested _____ (\$20.00 Each)

Full Name at Birth: _____
(first, middle, last)

Date of Birth: _____
(month/day/year)

Place of Birth: _____
(town/city)

Father's Full Name: _____
(first, middle, last)

Mother's Maiden Name: _____
(first, middle, maiden last)

Your Name: _____ Today's Date: _____

Signature: _____

Your Current Address : _____

Your Phone Number : _____