



City of Derby

Department Head Reports September 2026

- a. Board of Education
- b. Building Department
- c. Chief Administrative Officer
- d. Chief of Staff
- e. Facilities/Blight Inspectors
- f. Finance Director
- g. Fire Department
- h. Fire Marshal
- i. Human Resources
- j. Office of Emergency Management
- k. Parks & Recreation
- l. Police Department
- m. Public Library
- n. Public Works
- o. Senior Center
- p. Tax Collector
- q. Water Pollution Control Authority





DERBY PUBLIC SCHOOLS

35 Fifth Street

Derby, Connecticut 06418

(203) 736-5027 fax (203) 736-5031 www.derbypride.org

Dr. Matthew Conway, Jr.
Superintendent of Schools

October 2026 – September Report

Academics

- Director of Teaching and Learning Meeting – September 3, 11, 17, 24
- Superintendent Network Meeting – September 4
- CAPSS Board of Directors Meeting – September 4
- Review Update on Blue Ribbon Commission – September 8
- CAPSS Federal & State Legislative Committee – September 14
- 2026 Commissioner's Back to School Meeting – September 15
- Biweekly Principal Meeting/1st Administrative Council Meeting – September 16
- Update Legislative Committee – September 17
- Advanced Manufacturing Meeting – September 18
- Reading Leadership Implementation – September 22
- CAPSS Alliance Districts Committee – September 23
- Junior Achievement Meeting – September 25
- Reading Implementation Process Pilot – September 28
- Superintendents' Network Retreat – September 29

Human Capital

- Interview Certified Staff – September 2
- Approve Fingerprints – September 3
- DEA Executive Board Meeting – September 3
- Weekly District School Climate Meeting – September 14
- Human Resources Meeting with ACES – September 15
- Human Resources Interview – September 16
- Connecticut Advisory Council for Teacher Professional Standards (CACTPS) – September 18
- Special Education Elementary Supervisor Meeting – September 21
- Requested Teacher Meeting – September 22
- Meeting with Administrative Assistant Union – September 23
- Interviews for Director of Human Resources – September 24
- Requested Teacher Meeting – September 25
- Interview for Director of Human Resources – September 30

Operations

- Visit All Schools – September 1
- Visit Bradley School – September 2
- Microsoft Renewal Meeting – September 3
- Business Office Follow Up Meeting – September 3, 11, 17, 24
- Budget Review – September 4
- Alliance Grant Review – September 4
- Mayor's Meeting – September 8



- Review Transition Students Program – September 8
- Review Magnet School Transportation – September 17
- Board of Education Meeting – September 17
- MFAC Meeting – September 23
- Monthly Special Education Supervisor Meeting – September 23

Climate and Culture

- DHS Varsity Football Game – September 11, 18, 25

For Information on School Events:

Little Raiders University: <https://www.derbypride.org/our-schools/little-raiders-university>

Open House August 31, 2026



Bradley School: <https://www.derbypride.org/our-schools/bradley-school#h.fc3zn7up45xr>

Please check out this week's [newsletter](#)

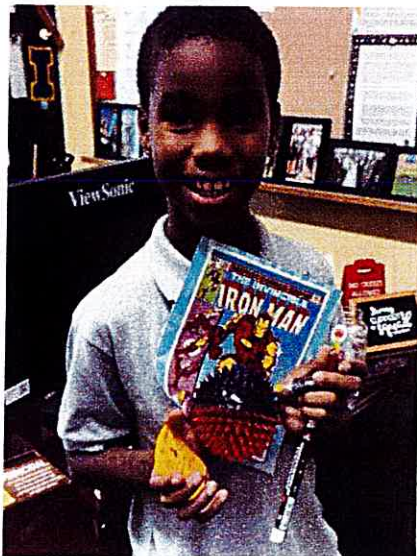


Pawsitive Office Referrals



Irving School: <https://www.derbypride.org/our-schools/irving-school#h.3sgf6fd5kmc7>

Check out the opening [Irving School Newsletter](#)



P.A.W.s. with Character

Derby Middle School: <https://www.derbypride.org/our-schools/derby-middle-school#h.z4nvo2f9doub>

DMS Newsletter <https://app.smore.com/n/nmtx9>

Photos of the Week!





Derby High School:

<https://www.derbypride.org/our-schools/derby-high-school#h.edwh8wnag2na>

DHS Newsletter: <https://app.smores.com/n/sptvd>



R.A.I.D.E.R. of the Week





LANEY RIZZIO '30

“Laney has made an incredibly positive transition into high school and has already shown what it means to be an involved, caring, and responsible member of the Raider community. From the very beginning of her freshman year, Laney has made an effort to get involved, meet new people, and take advantage of opportunities to be part of DHS. What stands out most about Laney is her willingness to think beyond herself. She has already dedicated time to completing community service and has demonstrated a genuine commitment to helping and caring for others. Whether she is lending a hand, supporting someone who needs it, or simply bringing a positive attitude to those around her, Laney is helping make our school community stronger.”

Starting high school is a big transition, and Laney has embraced it with kindness, enthusiasm, and a willingness to get involved. She is setting a wonderful example of how freshmen can make an impact at DHS from day one. Laney is off to a fantastic start and is incredibly deserving of recognition as RAID.E.R. of the Week!”

Mrs. Olson

Resilience
Ambition
Integrity
Discipline
Empathy
Respect



Derby ★ Connecticut

City of Derby, CT

1 Elizabeth St. Derby, CT 06418

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Permit List

Permit Type: BUILDING

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-170B	4-3 22 001485	09/03/2026	ARGUST LEVI & IRINA	25	HOMESTEAD AVE	24,524.03	421.50	Full Roof Replacement - House. Remove existing roof shingles and replace with 22 SQ new architectural asphalt shingles following code and manufacturers recommendations. Install ice & water shield as required by code and apply 4" inch polymer membrane tape on deck seams as necessary.
26-171B	4-7 27 000012	09/04/2026	PRIBESH MELODY A & BENSEY DONALD ADAIN III	121	SUNSET DR	7,000.00	146.82	Residential weatherization/air sealing. No structural changes. Site ID: CTHES-56845
26-172B	4-7 96 001103	09/08/2026	SOUTHFIELD ASSOCIATES LLC	117	DIRIENZO HTS	10,000.00	192.60	removing and installing new kitchen cabinets and appliances. sanding and staining hardwood floor
26-173B	9-6 34 002248	09/10/2026	BIGA KATHLEEN	74	COPPOLA TERR	600.00	55.26	Install one replacement vinyl double hung window in existing location (bathroom)
26-174B	9-4 11 000148	09/15/2026	ROOSEVELT 235 LLC	235	ROOSEVELT DR	150,000.00	2,329.00	Restaurant build out as per blue prints
26-175B	10-5 6 003336	09/15/2026	COPPOLA ADAM & COPPOLA SALVATORE	30	CHATFIELD ST	14,600.00	268.90	re-roof at whole house 6 feet ice and water. house in the back and garage not getting done
26-176B	8-5 161A 002582	09/15/2026	SCARVILLE TSADIQWAH	207	CAROLINE ST	100.00	55.26	Put up 5/8" thick type X sheet rock on basement ceiling to separate the basement from the living area above. All voids to be sealed.
26-177B	8-9 113 000535	09/16/2026	BUSTILLO VICTOR	4	FAIRVIEW TERR	43,500.00	711.44	We are doing New Siding for the house including the Garage, installing new kitchen cabinets, new floors , Painting Walls, remove and install 3 new windows (2 front on 1st fl and 1 on right side of house), New sheet rock in some places in the 1st and 2nd fl bathrooms. Two new windows in the garage.
26-178B	5-8 98 002167	09/16/2026	BAKER NANCY	134	DAVID HUMPHREYS	27,000.00	452.02	Construct a detached, one car garage, 15' x 20', on a concrete foundation. One garage door, one entry door and two windows. Electrical to be run by others.
26-179B	11-4 18 002931	09/16/2026	25SUMMITAVE LLC	34	LAKEVIEW TERR	8,000.00	162.08	New roof
26-180B	8-9 153 002486	09/16/2026	DE CORNIEL JENNY PENA	46	ATWATER AVE	1,800.00	70.52	Remodeling the basement, finishing bathroom and replacement of sheetrock.
26-181B	6-10 34F 005015	09/16/2026	MARSHALL CHRISTOPHER W & JODI L	10	PRINDLE AVE	43,365.53	711.44	roof replacement, 29sq, re-shingle, GAF Timberline HDZ, ice and water, 6' shield, tape plywood as needed
26-182B	8-11 26 002551	09/18/2026	GORDON NICKEISHA	190	EMMETT AVE	8,007.00	177.34	Removing & disposing old roofing material Installing new Owens Corning Duration shingle Full Roof Replacement 23 Squares Shingle Color: Onyx black
26-183B	8-5 67 001672	09/18/2026	SANTANGELO CHARLENE	181	ELIZABETH ST	13,866.00	253.64	Full removal and replacement of approximately 9 squares of existing roofing with new asphalt architectural shingles, including ridge vent, hip & ridge, drip edge, underlayment, ice & water barrier, chimney/step flashing, pipe boot, and gable-vent block-outs. No other structural changes.
26-184B	2-5 41 001849	09/18/2026	COPELAND DAMION DWAYNE	44	BELLEVIEW DR	10,000.00	192.60	BATHROOM RENOVATION
26-185B	3-2 20 21 22	09/18/2026	CANTONI RUBY LYNN	13	BROOKSIDE COMMO	6,000.00	131.56	4x6 balcony rebuild
26-186B	8-9 240 002130	09/21/2026	GUTIERREZ RONALD & PAULINA	45	SPRING ST	6,520.00	146.82	Replace old existing shingles, 12 sq. Install high performance synthetic underlayment. Install up to 6 feet GAF ice and water shields. Install GAF Timberline architectural shingles. Materials, labor, debris clean up are included.

6.

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-187B	6-4 41 005507	09/22/2026	LOPEZ-CACERES WAGNER G	77	COMMODORE COMMO	8,152.00	177.34	Removing and replacing 6 windows and 1 patio door, replacing like with like, no structural changes.
26-188B	6-10 28 001070	09/22/2026	NAUGHRIGHT JUDI & ZAMOLSKY PAUL R	47	ACADEMY HILL RD	30,000.00	497.80	REPAIR EXISTING FRONT PORCH, INSTALL COMPOSITE TREX FLOOR, REPLACE (21) WINDOWS, REPLACE ROTTEN FRAMING AT THE BASEMENT, INSTALL ADDITIONAL SUPPORTING BEAMS AND POSTS AS NEEDED.
26-189B	5-6 54 003635	09/23/2026	MINERVINO MARYANN	287	SENTINEL HILL RD	58,251.00	940.34	Replacing 13 windows(living room, office, bedroom) and 2 entry doors - no structural changes
26-190B	6-11 45 000434	09/23/2026	DAMASCENO MARCIO	38	ACADEMY HILL RD	2,404.00	85.78	Partial Re-Roof, Comp Shingle, No Structural Work.
26-191B	4-5 39 003234	09/23/2026	TASCO-CARRANO TARYN	290	DAVID HUMPHREYS	17,759.00	314.68	Remove and replace (5) windows and (1) entry door located in the living room, dining room, and porch. No structural changes.
26-192B	8-7 186 004791	09/28/2026	OUR LADY QUEEN OF THE APOSTLES PARISH C	212	ELIZABETH ST	70,000.00	1,108.20	T-Mobile to add 3 remote radio units & 3 duplexers to their existing wireless communication facility located inside the steeple at St. Mary's Church. One equipment will be removed, and a router will be replaced with a new model. No changes to the number of antennas or height of the facility are proposed. Needs special inspector approval for final
26-193B	3-4 51 001656	09/28/2026	PAUL DWAYNE REVOCABLE TRUST	85	IDA AVE	7,832.00	162.08	Removing and replacing 1 window, replacing like with like, no structural changes.
26-194B	5-6 117 002314	09/28/2026	JOYNER RODNEY	8	LOMBARDI DR	8,085.00	177.34	Partial Re-Roof, Comp Shingle, No Structural Work.
26-195B	6-11 9 002319	09/28/2026	FAGAN DOUGLAS B	7	ACADEMY HILL RD	2,000.00	70.52	Existing finished attic inspected by Derby Building Department on 9/24/26. Applying to permit existing space in its current condition. No new construction proposed. At this time this area could be an occupied space. Not to be used as a sleeping room at this time.
26-196B	8-7 194A 001296	09/30/2026	SANCHEZ PUCUNA EDWIN MANUEL	239	ELIZABETH ST	6,000.00	131.56	Build new interior stair case for 2 floor and Attic. In the same location and restore the basement stairs . ADD new bathroom in the attic , Stair treads shall be minimum .9" deep & a maximum of 8 1/2" rise. Stair will have risers on each step. min 80" head room.
26-197B	8-7 194A 001296	09/30/2026	SANCHEZ PUCUNA EDWIN MANUEL	239	ELIZABETH ST	8,000.00	162.08	Exterior work : Demo and build new stairs in the back side of the house , ADD a new exterior door to get access to the Attic , Install 4 new windows , fix part of the siding as needed
26-198B	6-4 43 000381	09/30/2026	BRADLEY POND L L C	111	NEW HAVEN AVE	4,500.00	116.30	Removal of 2 service desk windows and close with sheetrock,prime walls and paint.
								# of Permits: 29

City of Derby, CT

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Permit List

Permit Type: DEMO

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-5D	8-5 124 003523	09/15/2026	FREDS HOSPITALITY GROUP LLC	9	MINERVA ST	21,280.00	370.00	Demolish building, foundation to to remain.
# of Permits:								1

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City of Derby, CT

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Permit List

Permit Type: ELECTRICAL

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-100E	7-10&12 17 000619	09/23/2026	RED RAIDER DERBY LLC	40	PERSHING DR	39,627.00	650.40	Provide electrical for HHC Derby PACT Office. We will be doing the work with Network Design and Construction (NDC). Please reference their permit number: 26-162B . Fire alarm permit to be pulled separately.
26-101E	3-2 33 002494	09/23/2026	OPUSZYNSKI CHARLES S TRUST	552	NEW HAVEN AVE	33,482.22	558.84	Install new security system ALARM DEVICES: 1 DMP ALARM PANEL 0 STD KEY PADS 2 TOUCHSCREEN KEY PADS 11 MOTION SENSORS 5 DOOR CONTACTS 1 ARMORED DOOR CONTACT 6 HOLD-UP BUTTONS 1 WIRELESS H.U. BUTTON 4 INDICATOR LIGHTS 5 POINTS OF CONTACT
26-102E	6-10 34F 005015	09/24/2026	MARSHALL CHRISTOPHER W & JODI L	10	PRINDLE AVE	428.00	55.26	Add service outlet within 25' on new outdoor condenser. Install GFCI breaker in panel.
26-103E	8-9 214 000959	09/28/2026	CHARLES HILAIRE	226	SEYMOUR AVE	600.00	55.26	Install plug for Washing machine. Rewire outlets that have Hot/Neutral Reversed. Install outlet in Bedroom
26-104E	5-6 117 002314	09/28/2026	JOYNER RODNEY	8	LOMBARDI DR	4,777.78	116.30	Upgrade Electrical Service from Existing 100/100A to New 200/200A 120/240V Single Phase. Temporary disconnect/ reconnect required.
26-84E	2-5 2 001698	09/01/2026	MEKAEL FARHAD	185	MARSHALL LANE	3,000.00	85.78	Installation new circuits on kitchen circuit for range relocate circuit for oven ,refrigare diswasher intall lights on ceilina on kitchen ano 10 receets lights on dining are
26-85E	8-5 42 001057	09/04/2026	BCM REAL ESTATE SP LLC	182	ELIZABETH ST	14,000.00	253.64	Rewire the first floor apt. and reground system up to current code. Rough work first.
26-86E	9-4 134 001244	09/08/2026	48-52 SMITH STREET LLC	48	SMITH ST	8,500.00	177.34	Electrical for new single-family house
26-87E	7-8 65A 007865	09/08/2026	TODICE MATTHEW	73	MT PLEASANT ST	10,000.00	192.60	Install wiring for new single family residence
26-88E	10-3 154 002009	09/08/2026	29 COLONY STREET ANSONIA LLC	253	ROOSEVELT DR	1,200.00	70.52	Add 100amp underground electrical service for food truck
26-89E	5-8 10 002654	09/08/2026	ANDREWS MORQUITA	55	DAVID HUMPHREYS	3,500.00	101.04	Service upgrade
26-90E	3-6 44 000394	09/08/2026	BREJWO JO ANN M	59	STRANG RD	28,000.00	467.28	Two Tesla (Powerwall 3) batteries to be mounted to right side of AC unit
26-91E	8-9 165 000329	09/10/2026	RAY THOMAS (EST)	1	MAPLE AVE	26,000.00	436.76	Wire first and second floor as discussed to code. Replace two existing main panels. Third floor to remain as is.
26-92E	8-9 128 001298	09/10/2026	GAUDIO ERNESTINE R	11	FAIRVIEW TERR	6,000.00	131.56	Upgrade existing service from 100 to 200 amp. Add one new generator in interlock system.
26-93E	4-7 96 001103	09/15/2026	SOUTHFIELD ASSOCIATES LLC	117	DIRIENZO HTS	3,000.00	85.78	KITCHEN WIRING AS PER CODE (COUNTERTOP, FRIDGE, D.W, CENTER LIGHT)
26-94E	6-4 46 001640	09/16/2026	BERDECIA JULIO E	136	NEW HAVEN AVE	3,750.00	101.04	200A overhead service Meter located left side of house . Staying on the left shifting over to the left using same POA New meter, New riser, New main, new feeders , new panel CRS # 283874
26-95E	8-9 113 000535	09/16/2026	BUSTILLO VICTOR	4	FAIRVIEW TERR	4,500.00	116.30	install 6 new electrical Outlets, 16 Ceiling lights on porch
26-96E	8-9 135 001249	09/17/2026	NIEVES EDWIN	120	ATWATER AVE	16,000.00	284.16	Keep existing 200 amp riser and upgrading service to 200. Existing 100 amp for owners space.& 100 amp new overhead service from owners panel to garage.
26-97E	6-4 10 000463	09/18/2026	NAUGATUCK CONSTRUCTION PROPERTIES LLC	59	CHAPEL ST	30,000.00	497.80	install overhead service. Two gang meter box with 125 amp disconnect feeding each unit. Wire each unit new using Romax wire
26-98E	2-5 41 001849	09/18/2026	COPELAND DAMION DWAYNE	44	BELLEVIEW DR	400.00	55.26	Installing GFCI outlet for 1Smart toilet, installing 2 GFCI out for Bathroom Vanity, running wires and switches for

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-99E	7-10 20A 002967	09/21/2026	REALTY INCOME TRUST 1	20	DIVISION ST	4,000.00	101.04	ceiling lights and running wire to power exhaust ceiling fan. Disconnect 4 new fuel dispenser at junction box and wire in 4 new fuel dispensers at junction box using existing wiring. Check seal and seal as needed.
								# of Permits: 21

5.

City of Derby, CT

1 Elizabeth St. Derby, CT 06418

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Permit List

Permit Type: FIRE PROTECTION

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-3F	8-9 95 004807	09/10/2026	GRIFFIN HOSPITAL	130	DIVISION ST	13,775.00	253.64	Remove existing fire hydrant and fire line feeding hydrant to accommodate new electrical vault and conduits. Upon completion of work by other trades, furnish and install new fire hydrant and reconnect to fire line feeding hydrant. Install restraining rods and thrust blocks at all change of directions. Flush line upon completion.
26-4F	7-10&12 17 000619	09/18/2026	RED RAIDER DERBY LLC	40	PERSHING DR	1,500.00	70.52	Fire Alarm work at HHC Derby PACT Office. Relocation of 1 strobe device and testing.
26-5F	6-4 49 002222	09/21/2026	MADE LLC	146	NEW HAVEN AVE	4,500.00	116.30	1 firelite panel, 4 smokes, 1 heat, 3 horn/strobe, wireless fire radio, 6 battery smoke detectors

of Permits: 3

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City of Derby, CT

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Permit List

Permit Type: FUEL GAS

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-13G	6-10 34F 005015	09/23/2026	MARSHALL CHRISTOPHER W & JODI L	10	PRINDLE AVE	2,000.00	70.52	Set 3-120 LP Tanks and run gas line to new heating equipment
26-14G	6-8 3A 002696	09/29/2026	DEGRAY CLYDE	3	LAUREL AVE	800.00	55.26	Owner-occupant install of customer-side natural gas piping from new utility meter outlet to new gas Boiler. Includes shutoff, piping, appliance connection. Utility installs service/meter separately.
26-15G	8-7 48 001195	09/30/2026	4 YOU LLC	3	FRANCIS ST	3,000.00	85.78	Gas piping from the meter to the furnace, water heater and space heater in the garage. Approximately 60 feet of 1" steel pipe total length. License with Kit, and Bathroom permit.

of Permits: 3

6.

<https://www.derbysct.gov/>

Permit List

Permit Type: MECHANICAL

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-46M	7-8&10 5&34 000273	09/04/2026	NORKUS MARK J	215	BIRMINGHAM COND	10,000.00	192.60	Replacement gas furnace, A/C condenser & coil
26-47M	4-7 120 005341	09/10/2026	GORIS ENID	61	FRANKLIN AVE	1,870.00	70.52	water heater replacement
26-48M	3-6 92 003605	09/23/2026	WALSH ELIZABETH B	39	DERBYSHIRE	5,800.00	131.56	Direct replacement 275 gallon basement oil tank
26-49M	6-10 34F 005015	09/24/2026	MARSHALL CHRISTOPHER W & JODI L	10	PRINDLE AVE	25,000.00	421.50	Remove old oil furnace a/c coil and condenser. Install new LP furnace a/c coil and condenser.
26-50M	6-4 10 000463	09/28/2026	NAUGATUCK CONSTRUCTION PROPERTIES LLC	59	CHAPEL ST	21,000.00	360.46	New 2 1/2 ton 60k btu furnace with associated ductwork per heat loss. Gas lien to Navien and Furance per unit
26-52M	6-8 3A 002696	09/29/2026	DEGRAY CLYDE	3	LAUREL AVE	3,700.00	101.04	Owner-occupant installation of new natural-gas boiler at existing single-family dwelling. Includes boiler set, venting, combustion air, and connection to gas piping (gas piping under separate Gas Permit). Heat Loss 107,000 new equipment 140,000.
26-53M	4-5 6 004740	09/29/2026	HOTCHKISS HOSE CO #1	200	DAVID HUMPHREYS	103,000.00	1,611.78	Install new VRF system per city RFP
26-54M	8-7 219 004729	09/29/2026	CITY OF DERBY		ELIZABETH ST	355,000.00	5,457.30	Replace AC per City Bid
26-55M	5-6 22 000833	09/29/2026	DEBARBIERI BARBARA A	220	SENTINEL HILL RD	2,350.00	85.78	Remove one 550 gallon underground oil tank from front yard area
26-56M	4-5 199 005580	09/30/2026	CRIPPS MATTHEW L & ANITA R	29	O SULLIVAN RD	5,546.15	131.56	REPLACE 275 GALLON OIL TANK IN BASEMENT WITH A 275 GALLON ROTH OIL TANK - 29B

of Permits: 10

City of Derby, CT

1 Elizabeth St. Derby, CT 06418

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Permit List

Permit Type: PLUMBING

All Permit Years - 09-01-2026 - 09-30-2026

Permit #	Parcel Id	Issued	Owner	#	Location	Est. Cost	Fee	Work Description
26-51P	7-6 94 003134	09/01/2026	MCADAMS ROBERT	25	HIGH ST	5,200.00	131.56	1st floor tub to shower conversion with the same footprint and no structural work. Install acrylic shower base with wet walls and add Kohler Rite-Temp valve.
26-52P	3-6 92 000319	09/03/2026	DATO SARAH	15	DERBYSHIRE	5,100.00	131.56	Remove 275 basement oil tank and replace with new 275 oil tank in same location - direct replacement
26-53P	8-7 230 001567	09/08/2026	WHITE COAT MANOR LLC	49	SEYMOUR AVE	60,000.00	955.60	Instal new plumbing for 7 bathrooms. 2 laundry. Waste and vent PVC domestic water PEX 1 st floor kitchen 2 full bath 1 half bath laundry 2nd floor kitchen , laundry 4 full bath. 1st floor 3 toilet 3sink 2 shower 2 nd floor laundry, 4 toilet 4sink 4 shower kitchen Basement 2 gas water heater. Tankless. New gas line for water heaters (black iron) Adding new connections for hot and cold water, drain and extending baseboard radiators
26-54P	2-5 2 001698	09/08/2026	MEKAEL FARHAD	185	MARSHALL LANE	1,200.00	70.52	Pressure test for apt 2 (#51)
26-55P	8-9 239 000496	09/08/2026	DAY RUPERT P	49	SPRING ST	300.00	55.26	New single-family house. plumbing work. 1 1/2 bathroom, kitchen sink, laundry hook up for washing machine, water heater
26-56P	9-4 134 001244	09/11/2026	48-52 SMITH STREET LLC	48	SMITH ST	7,200.00	162.08	Replace main pipe for a new pvc drain Pipe , install new plumbing for kitchen sink, remove and install 3 new sinks- one for the kitchen and 2 in two bathroom.
26-57P	8-9 113 000535	09/16/2026	BUSTILLO VICTOR	4	FAIRVIEW TERR	4,150.00	116.30	Adding waste line for toilet and adding supply and drain lines for tub.
26-58P	2-5 41 001849	09/18/2026	COPELAND DAMION DWAYNE	44	BELLEVIEW DR	1,000.00	55.26	Bathroom and kitchen remodel. Bathroom - bath tub and divertor, toilet, sink and faucet. kitchen - sink and faucet, dishwasher
26-59P	3-4 6 002154	09/21/2026	WILMINGTON SAVINGS FUND SOCIETY FSB	58	MARSHALL LANE	5,000.00	116.30	Install 6 sprinkle heads through out basement area in 4 apts.
26-60P	9-4 134 001244	09/23/2026	48-52 SMITH STREET LLC	48	SMITH ST	2,500.00	85.78	Plumbing for new house.
26-61P	7-12 22 002829	09/25/2026	76 DIVISION STREET LLC	76	DIVISION ST	20,000.00	345.20	Rough-in and finish plumbing for kitchenette and 1 1/2 bathrooms for warehouse.
26-62P	8-7 48 001195	09/30/2026	4 YOU LLC	3	FRANCIS ST	6,000.00	131.56	adding 1 18 inch vanity sink
26-63P	6-4 43 000381	09/30/2026	BRADLEY POND L L C	111	NEW HAVEN AVE	500.00	55.26	add 5 exam sinks, 1 existing sink r/r, 1 Eyewash. rough modifications and fixture installs for Hartford Health Care
26-64P	7-10&12 17 000619	09/30/2026	RED RAIDER DERBY LLC	40	PERSHING DR	40,000.00	650.40	
								# of Permits: 14

6.

<https://www.derbysct.gov/>

Permit List

Permit Type: SOLAR

All Permit Years - 09-01-2026 - 09-30-2026

[illegible]

City of Derby, CT

1 Elizabeth St. Derby, CT 06418

<https://www.derbyct.gov/>

Permit List

Permit Grand Totals

All Permit Years - 09-01-2026 - 09-30-2026

Permit Type	Total Est. Cost	Total Fees	# of Permits Issued
BUILDING	597,865.56	10,422.82	29
DEMO	21,280.00	370.00	1
ELECTRICAL	240,765.00	4,593.96	21
FIRE PROTECTION	19,775.00	440.46	3
FUEL GAS	5,800.00	211.56	3
MECHANICAL	533,266.15	8,564.10	10
PLUMBING	158,150.00	3,062.64	14
SOLAR	219,080.00	3,927.72	6
GRAND TOTAL ALL PERMITS:	1,795,981.71	31,593.26	87

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 09/01/2026 - 09/30/2026 (All Payments)

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Building Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
26-173B	09/02/26	55.26	204069960	74 COPPOLA TERR	600.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
26-171B	09/03/26	146.82	204142697	121 SUNSET DR	7,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.82	10.00	100.00
26-172B	09/09/26	192.60	204398326	117 DIRIENZO HTS	10,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.60	10.00	145.00
Draft	09/14/26	574.10	204571408	58 MARSHALL LANE	35,000.00	0.00	0.00	0.00	35.00	0.00	0.00	9.10	10.00	520.00
26-174B	09/15/26	2,329.00	101	235 ROOSEVELT DR	150,000.00	0.00	0.00	0.00	35.00	0.00	0.00	39.00	10.00	2,245.00
26-175B	09/15/26	268.90	204661539	30 CHATFIELD ST	14,600.00	0.00	0.00	0.00	35.00	0.00	0.00	3.90	10.00	220.00
26-176B	09/15/26	55.26		207 CAROLINE ST	100.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
26-180B	09/15/26	70.52	204683432	46 ATWATER AVE	1,800.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
26-181B	09/16/26	711.44	204708820	10 PRINDLE AVE	43,365.53	0.00	0.00	0.00	35.00	0.00	0.00	11.44	10.00	655.00
26-178B	09/16/26	452.02	204701630	134 DAVID HUMPHREYS	27,000.00	0.00	0.00	0.00	35.00	0.00	0.00	7.02	10.00	400.00
26-177B	09/16/26	711.44	Cash	4 FAIRVIEW TERR	43,500.00	0.00	0.00	0.00	35.00	0.00	0.00	11.44	10.00	655.00
26-179B	09/16/26	162.08	Cash											
\	34 LAKEVIEW TERR		8,000.00	0.00	0.00	35.00	0.00	0.00	2.08	10.00	115.00			
26-196B	09/18/26	131.56	204799221	239 ELIZABETH ST	6,000.00	0.00	0.00	0.00	35.00	0.00	0.00	1.56	10.00	85.00
26-183B	09/18/26	253.64	204802087	181 ELIZABETH ST	13,866.00	0.00	0.00	0.00	35.00	0.00	0.00	3.64	10.00	205.00
26-182B	09/18/26	177.34	204799881	190 EMMETT AVE	8,007.00	0.00	0.00	0.00	35.00	0.00	0.00	2.34	10.00	130.00
26-184B	09/18/26	192.60	204805569	44 BELLEVIEW DR	10,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.60	10.00	145.00
26-187B	09/21/26	177.34	204947715	77 COMMODORE COMMO	8,152.00	0.00	0.00	0.00	35.00	0.00	0.00	2.34	10.00	130.00
26-186B	09/21/26	146.82	204922281	45 SPRING ST	6,520.00	0.00	0.00	0.00	35.00	0.00	0.00	1.82	10.00	100.00
26-188B	09/22/26	497.80	204989952	47 ACADEMY HILL RD	30,000.00	0.00	0.00	0.00	35.00	0.00	0.00	7.80	10.00	445.00
26-190B	09/23/26	85.78	205046778	38 ACADEMY HILL RD	2,404.00	0.00	0.00	0.00	35.00	0.00	0.00	0.78	10.00	40.00
26-189B	09/23/26	940.34	205040683	287 SENTINEL HILL RD	58,251.00	0.00	0.00	0.00	35.00	0.00	0.00	15.34	10.00	880.00
26-191B	09/23/26	314.68	205057358	290 DAVID HUMPHREYS	17,759.00	0.00	0.00	0.00	35.00	0.00	0.00	4.68	10.00	265.00
26-194B	09/25/26	177.34	205157623	8 LOMBARDI DR	8,085.00	0.00	0.00	0.00	35.00	0.00	0.00	2.34	10.00	130.00
26-193B	09/25/26	162.08	205166481	85 IDA AVE	7,832.00	0.00	0.00	0.00	35.00	0.00	0.00	2.08	10.00	115.00
26-192B	09/25/26	1,108.20	205155980	212 ELIZABETH ST	70,000.00	0.00	0.00	0.00	35.00	0.00	0.00	18.20	10.00	1,045.00
26-195B	09/28/26	70.52	205272542	7 ACADEMY HILL RD	2,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
26-197B	09/30/26	162.08	Cash	239 ELIZABETH ST	8,000.00	0.00	0.00	0.00	35.00	0.00	0.00	2.08	10.00	115.00
26-198B	09/30/26	116.30	205381483	111 NEW HAVEN AVE	4,500.00	0.00	0.00	0.00	35.00	0.00	0.00	1.30	10.00	70.00
Subtotals		10,443.86												
Unique # of Permits: 28				Cost of Construction:	602,341.53	0.00	0.00	0.00	980.00	0.00	0.00	158.86	280.00	9,025.00
Unique # of Voids (*): 0														

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
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Demolition Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
26-5D	09/14/26	370.00	204577594	9 MINERVA ST	21,280.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	10.00	325.00
Subtotals		370.00												
Unique # of Permits: 1														
Unique # of Voids (*): 0														
Cost of Construction:					21,280.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	10.00	325.00

Electrical Permit Receipts

[illegible]

CITY of DERBY, CT
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Fire Protection Permit Receipts

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CITY of DERBY, CT
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Gas Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
26-13G	09/22/26	70.52	205012008	10 PRINDLE AVE	2,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.52	10.00	25.00
26-14G	09/28/26	55.26	205302605	3 LAUREL AVE	800.00	0.00	0.00	0.00	35.00	0.00	0.00	0.26	10.00	10.00
26-15G	09/30/26	85.78	205364890	3 FRANCIS ST	3,000.00	0.00	0.00	0.00	35.00	0.00	0.00	0.78	10.00	40.00
Subtotals		211.56												
Unique # of Permits: 3			Cost of Construction:		5,800.00	0.00	0.00	0.00	105.00	0.00	0.00	1.56	30.00	75.00
Unique # of Voids (*): 0														

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Permit Receipts Report for (ALL FISCAL YEARS)
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Solar Permit Receipts

Permit	Date	Paid	Trans #	Location	Est Cost	Refund	Radon	Roadcut	Cert	COFee	Zoning	State	Point	TownFee
26-22SOL09/01/26		654.62	204031238	45 SPRING ST	0.00	0.00	0.00	0.00	35.00	0.00	0.00	9.62	10.00	600.00
26-20SOL09/03/26		730.92	204140852	132 HIGH ST	0.00	0.00	0.00	0.00	35.00	0.00	0.00	10.92	10.00	675.00
26-21SOL09/15/26		1,020.86	204669729	190 EMMETT AVE	0.00	0.00	0.00	0.00	35.00	0.00	0.00	15.86	10.00	960.00
26-23SOL09/23/26		379.94	205046658	38 ACADEMY HILL RD	0.00	0.00	0.00	0.00	35.00	0.00	0.00	4.94	10.00	330.00
26-24SOL09/25/26		776.70	205158509	8 LOMBARDI DR	0.00	0.00	0.00	0.00	35.00	0.00	0.00	11.70	10.00	720.00
26-25SOL09/25/26		364.68	205159243	200 HAWKINS ST	0.00	0.00	0.00	0.00	35.00	0.00	0.00	4.68	10.00	315.00
Subtotals		3,927.72												
Unique # of Permits: 6				Cost of Construction:	0.00	0.00	0.00	0.00	210.00	0.00	0.00	57.72	60.00	3,600.00
Unique # of Voids (*): 0														

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CITY of DERBY, CT
Permit Receipts Report for (ALL FISCAL YEARS)
Receipt Date Range 09/01/2026 - 09/30/2026 (All Payments)

[illegible]

Monthly Report

To: Mayor Joe DiMartino, Board of Aldermen and Alderwomen, City Clerk Marc Garofalo, Chief of Staff Linda Fusco

From: Sean Grace, Chief Administrative Officer

Date: September 2026

Administrative Operations & Personnel

Completed 4-day training and testing through the Connecticut Department of Housing (DOH) for Certification as a Grants Administrator Training and an additional 3-day Environmental Review training and testing. The certification is needed for Derby to qualify to apply for Community Development Block Grant (CDBG) Small Cities Grant. Participated in workers' compensation claim reviews with risk management partners. Attended DEMHS Region 2 meeting regarding emergency response preparation for the Nor'easter.

Economic Development & Community

Attended a demonstration of Resimplifi to create an updated list of available commercial space in Derby and discussed ongoing and future projects with an area developer. Participated in the ribbon-cutting ceremony for Taylor's Timeless Events at 25 Elizabeth Street. Continued meetings with the Valley Council Community Care Hub to discuss progress with city departments and BOE on integrating the Unite Us platform.

Strategic Planning & Infrastructure

Reviewed ongoing and future infrastructure projects with NVCOG using LOTCIP funding. Reviewed survey responses for the ADA Title II Municipal Support Program and reviewed sidewalk and traffic signal plans with CTDOT and BETA Group. Attended the GBVMPO and MetroCOG Board meeting.

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Chief of Staff Report

September 2026

September 1st

Participated in 2nd round of Children's Librarian interviews.

Spoke with Carmine Lizza re: his findings when he went out to look at 17-23 Crescent St.

Got news from Attys Buturla and Lema that we closed on Commerce St.

Took the Huntress Social Media training and test.

Email from Dr. Walter Kiernan. He and his program are moving into space at 101 Elizabeth St. @ Oct, 1st.

Spoke to Eugene Driscoll re: questions he had on the tax abatement for 33 Elizabeth Street.

September 2nd:

Meeting with Luchs staff: R. Nault, K. Talamelli and J. Marsilio. They came in with R. Scinto who wanted to talk about developable properties within the city.

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September 3rd:

Spoke to Michelle McCabe re: moving the date of the Main Street committee meeting.

Met with mayor and Atty. Buturla

Walked a bit with Senator Murphy, entered the rage room. Billy, the owner, who is a veteran of Afghanistan war, was excited to greet the Senator and show him around his business.

September 4th: Out

September 7th: Holiday

September 8th:

Department Heads Meeting:

Gary Parker and Ed Abel were missing.

Dr. Conway:

School has gotten off to a good start except for last week's power outage. He described it as good practice for

d.

the safety team. He gave a shout out to Derby PD. He said they were literally everywhere; traveled from school to school to assess the situation. Stephanie has been appointed the school outreach officer, and she is stationed at the high school.

Dr. Conway also gave a shout to Fire Marshall Lampart who did a fire rating on the carpets. As a result, Irving is getting 8 new carpets and Bradley is getting 10.

Lastly, he gave a shout out to the Derby Police Department saying, "they were everywhere!"

Chief Grogan:

Thanked everyone who celebrated his swearing in ceremony. Said he was very appreciative and touched at the number of people who turned out at the ceremony.

Said they are basically fully staffed. There are 2 officers at the training academy and Brandon Burke is attending a 14-week dog handler's class.

Tom Lenart: Storm's Ambulance:

He reported they have been doing standby for all the Pop Warner games.

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The waiting time for the new rescue truck is 38 months.

He is asking for money for a used flight car.

Tom also reported there are leaks at the fire house that must be addressed.

Mike Pisconieri: Public Works:

He reported overall things are pretty quiet. He has a few openings and has been interviewing staff. The road paving is complete. He is waiting for a cost estimate on the firehouse parking lot. The new truck should be coming sometime this month. His new mechanic starts Monday the 14th.

Brian Hall: Finance:

There is an MFAC meeting coming up toward the end of this month. We need to focus on getting the audit done by October or there will be timeline issues. The main issue is there needs to be better syncing between City Hall and the Board of Ed.

Brian Lampart: Fire Marshall:

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He has done lots of inspections, a few fire calls and handled some complaints. Anson Street remains a problem. He called Chief Grogan to let him know about drug activity on the street. One owner owns two properties across from each other. These properties seem to be a lot of problems.

Goodies is going to start demolition soon. They have secured a permit. There was interest in Portobellos but that fell through. Work continues on 17 Elizabeth Street.

Katherine Christopher: Human Resources:

We had 6 vacancies at the start of the month and 3 were filled. Several police officers started at the academy

Marianne Smertiuk: Library Director:

The new afternoon library custodian is working out well.

Interviews were held for the Children's Librarian position. There were several excellent candidates. Hoping to have her in place by 10/1.

Most of the work to replace the air conditioning is done. Still some plumbing and electrical work to be completed.

The Children's Room is being done last, and the upper level is closed off for now.

The summer reading program is completed and went well, and they are now gearing up for the Fall program.

Email from Taylor Daigle at SLR asking about a meeting with the P&Z Subcommittee to work on the zoning reg changes. I didn't realize they had put a subcommittee together, so I called Owney Malerba, P&Z chair. He told me to send him the email, and he would take care of it.

Meeting with the Mayor about a referral to SLR to ask them to do an updated safety assessment. We had a discussion with Corp Counsel about that last week. Mayor wanted to speak with Finance Director Hall.

Meeting with HR Director Christopher. She gave me the written reference responses to review for 2 of the Children's Librarian position candidates.

September 9th:

Derby Claim Review meeting;

September 10th:

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Sat in on interviews for positions at the Derby Housing Authority;

September 11th:

Attended Teams meeting for the Title II ADA Municipal Support Program;

September 14th:

Meeting with Mayor and Sean. Discussed damage at the transfer station;

Meeting with Mayor and later Brian Hall and Katherine Christopher;

Interview at Derby Housing Authority;

September 15th:

Meeting with Mayor and Kevin White regarding some of the issues on tonight's P&Z meeting agenda.

Spoke to a resident wishing to donate and dedicate a memorial bench in honor of Michelle Linane.

Attended the P&Z meeting;

September 16th:

d,

Meeting with Luchs staff here at the office. Present: Ron Nault, Jeff Hopper and Karen Tallemelli. We discussed the following projects:

As a result of the meeting, I called Mr. Rubino to tell him Jeff would likely be on Commerce Street working on the site plan on Monday, 9/21. I know he wanted to be present for a part of it. I also want to introduce him to the neighboring business owners. I told him I'd confirm the time by Friday.

Call to Atty. Buturla re: call from Joe Voll. He's getting a document ready for Mr. Voll to sign.

Responded to Mr. Yudkin regarding the Ribbon of Hope sculpture he suggested as a replacement for the Y sculpture. Both the Mayor and Atty. Buturla had co

Stopped off at Commerce St. Mr. Sekelsky has taken the lock off

September 17th:

Several emails and calls to both Harold Yudkin, who has at this time proposed 2 different styles of sculpture to put atop the base of the broken fountain in memory of his grandfather. Both were modernistic and not keeping with the general tone of monuments on the green but also

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seen by the mayor and Atty. Buturla as having sharp edges which could cause safety issues should someone trip and fall. Early in the mayor's 1st term, we were contacted by a sculptor in Massachusetts who visited Derby and was interested in commissioning a piece for Derby... I called him and asked him if he would speak with Mr. Yudkin. I shared pictures of his previous proposals and the standing base of the broken

September 18th:

Contacted Lisa Brailey to see if she was available on Tuesday to start the trolley project on Tuesday, the 22nd. She is and I let Mike P. know that she would meet his crew members in front of City Hall on Tuesday morning.

Sent Atty. Buturla contact info for Joe Voll;

Luchs is not going out to Commerce until later next week to start the surveys and site plan,

September 21st: Off

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September 22nd:

Spoke to Mike P. about lights on the green not working. He was aware and has a plan to fix. Some have to do with water seepage in the glass shields.

Spoke with Mike P and Lisa Brailey. The Trolley project is off to a good start. Former Mayor Dugatto came out of her office to take pictures as did the library staff. Two residents also stopped them to say how happy they were that the trolleys were coming back. One spoke about her son having been 5 when they were done the 1st time. He loved them. He is now 23!

Rearranged appointment with Ryan Grew and his team (at their request) to move tomorrow afternoon's appointment to the am.

Attended Safety Committee Meeting;

Got requested materials for public request for information on the parking garage.

Returned Eddy Block's call.

Returned Atty. Thomas' call.

September 23rd:

Emails to Atty. Buturla

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Teams meeting with NVCOG and Beta re: the ADA project starting possibly next week.

Meeting with Mayor and HR;

September 24th:

Went to Commerce Street to meet with Luchs' staff who were there to survey the property for placement of the building and scale for Mr. Rubino. Mr. Sekelsky was there to remove some of his other belongings. 90% of the equipment that was on the property on 9/16 was gone. He mentioned he might need an extra couple of days due to the impending storm.

Mr. Rubino came down and met the surveyors and had some questions for them.

Frank Pepe, who owns a business on Commerce St. stopped by to introduce himself.

Back at City Hall , Bella's building (on Minerva St.) was finally being taken down. Went to speak with Mike Hillis, the owner of the property. He is going to join it with the other vacant lot he owns (corner of Minerva and Main) to make a parking lot for 181 Main St. His daughter is interested in opening an ice cream, coffee and bakery shop there.

September 25th:

Working on rescheduling Michelle McCabe's meeting for October. Left a message for Bill, the owner of Explicitly Broken Rage Room. He's been open 2 ½ years and is planning to stay.

Sent copy of MS4 storm water compliance services contract to Brian Hall and Mike Piscionieri. These services have been provided by Barton and Loguidice annually since we took office. This contract is in effect for fiscal year 2027.

Call from Bruce Rosenbaum, as a follow up to his email. He is the sculptor working with Mr. Yudkin. I had called him earlier in the week to talk about the mayor's concerns of vandalism of the piece on the green. He suggested outside city hall or at the library. I explained that prior to placement anywhere, the BOA/A would have to agree. I will call the Director of the Library to see if she would agree to accept the piece and Mr. Yudkin to make sure, he's comfortable with the it not being on the green. It is still understood that the BOAA would have to approve.

Call back from Mr. Yudkin; Explained. He said he would think about it over the weekend and get back to me.

September 28th:

Call from Mr. Yudkin. He would be fine relocating to the library if approval was given.

Meeting with Mayor and HR regarding a personnel issue;

Response to David Kooris' email;

Response to Beth Comerford's email.

Completed Cybersecurity quiz ;

Emails to Attorney Buturla.

September 29th:

Office visit from resident, Lisa Brailey re: next steps on the trolley project. She then pointed out the kiosks on the Greenway need attending to. The one near BJ's has material dated back to 2024. The one by the Shelton entrance (which was replaced by DOT after the original kiosk was destroyed during the road widening project) is one sided and has nothing in it. After Mrs. Braily left, I mentioned it to Pam Happy who thought she might like to

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take responsibility for the content of the kiosks. We'll be discussing that with the mayor.

Sean and I attempted to log in to a meeting requested by Sean Fitzpatrick of Realfoods. We never connected. Got an email saying he had a sick child, Rescheduled to tomorrow.

September 30th

Teams meeting with Sean Grace and Sean Patrick rescheduled yesterday. Sean is looking for warehouse space in Derby to store food for food banks. He is well connected with farmers and grocery distributors. We talked about a space that Sean found on Roosevelt Drive that has the right square footage, a loading dock and refrigeration capabilities. Patrick said he would investigate it.

Met Ryan McEvoy, Kevin White, the Marrens, Paster Watts and John Woods at the border of the property line between the church and the Marren's home. Ryan brought a device for registering light. He showed Pastor Watts he was in violation of the light ordinance and suggested he call UI and have the 4 offending lights shaded from the side.

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Finance Dept. Monthly Update – September 2026

September focus: FY 2025-26 audit readiness, MFAC reporting, and grant budget updates

Core Finance Operations

- Processed purchase order approvals, accounts payable, bank reconciliations, payroll, journal entries, and City and Board of Education reconciliations while supporting FY 2026-27 operations and completing remaining FY 2025-26 closeout work for audit.
- Prepared monthly financial reports, budget updates, and support schedules for City, WPCA, Board of Education, Shared Services, and Capital Committee review.
- Continued detailed budget-to-actual and forecast reviews for Board of Education operating and grant accounts, including recurring coordination with school administrators on spending controls and available resources.
- Researched and corrected payroll, benefit, account-coding, revenue, and financial-system issues to improve the accuracy of employee records and financial reporting.

Audit, Year-End Close, and Fiscal Oversight

- Advanced the FY 2025-26 City and Board of Education close and audit preparation by completing reconciliations, organizing supporting schedules, and providing payroll, cash-disbursement, grant, revenue, expenditure, and balance-sheet information for audit testing.
- Prepared the City's September MFAC update and supporting financial information. The FY 2026 audit remains on track for completion ahead of the December deadline, and the Committee indicated that Derby may not need to attend its November meeting while it considers removing Derby from oversight in January.

Financial Management and Budget Analysis

- Initiated a comprehensive FY 2026-27 budget-to-forecast analysis for grant accounts, including a detailed bottom-up review of grant staffing and other expenditures.
- Conducted a review of operating and grant-funded salary projections to identify funding gaps associated with FY 2026-27 compensation increases.
- Evaluated available grant funding sources and developed recommendations to align expenditures with anticipated revenues and reduce financial risk.
- Reconciled 26-27 education grant expenses in eGMS with accounting system, reviewed available balances, and created FY 2026-27 grant budgets within the eGMS and accounting system.

Strategic Projects and Other Initiatives

- Supported City and Board of Education capital, procurement, and operational initiatives, including vehicle and equipment insurance schedules, project funding reviews, vendor coordination, and contract administration.
- Ongoing evaluation of financial systems utilized by the City and Board of Education to develop a consolidation recommendation that will generate improved efficiency, better budget transparency, forecasting accuracy, and long-term fiscal sustainability.

DERBY FIRE DEPARTMENT

1 ELIZABETH STREET
DERBY, CONNECTICUT 06418



Gary Parker
Fire Commissioner

Thomas Biggs
Chief
Louis Oliwa
Assistant Chief

Jesse Marino
Assistant Chief

Sean Fitch
Assistant Chief

October 2, 2026

City of Derby
Office of the Mayor

Subject: Fire Department Activity Report

Period: September, 2026

Apparatus:

Engine 11 – Storm Engine Company 1996 Pierce – Replacement on Order
Engine 12 – Storm Engine Company 2017 Pierce
Engine 13 – East End Hose Company 2000 HME – Replacement on Order
Engine 14 – Hotchkiss Hose Company 2009 Rosenbauer
Truck 15 - Paugassett H & L Company 2004 Pierce
Brush 4 – Paugassett H & L Company 2014 Ford F-350 4x4 Brush Truck
TAC 51 – Paugassett H & L Company 2007 Kubota ATV

At the writing of this report Truck 15 (22 yrs service) is expected to return to service by October 9.. The West Haven Fire Department has provided their spare Aerial Ladder to our Department while T 15 is out of service. The Department is grateful to the West Haven Fire Department for the use of their spare Ladder Truck while Truck 15 has been out of service.

All other apparatus has remained in service through the month of October.

Personal Protective Equipment (PPE): SCBA

The delivery of 9 new SCBA packs was made during July. The new units have been integrated into the department inventory in service.

A request to the Capital Planning Commission was approved by the Commission to provide funding in the 2026-27 Capital Plan for 6 new SCBA packs and bottles.

Personal Protective Equipment (PPE): Turnout Gear

The 2026-27 Capital Plan includes funding to purchase 10 sets of turnout gear for distribution to new members and replace worn out gear from existing members.

Facilities:

Code compliance repairs and maintenance projects are continuing at the four fire house locations. Typical areas of corrective work are fire alarm backup battery replacements, exit lighting, remove clutter from stairwells, etc. All of the buildings are 50+ years old and all lack sufficient storage space. The officers and membership are dedicated to discarding old and unused items from their Company Quarters,

Projects:

- Fire Alarm Tower – 74 Cottage Street – Project substantially complete. The next phase will be installation of the new send & receive radio system and the central station monitored alarm system.
- Hotchkiss Hose Co #1 – The Rear Entry door access to the meeting room will be replaced with a new door 8-10 weeks.
- Storm Engine Co #2 – New dehumidifiers have been installed in the basement to remove moisture, protect against mold. The City Engineer is working to provide plans to install a surface water collection system with discharge to the City storm sewer system in Olivia Street. The system will also collect the runoff of the gutter downspouts to mitigate infiltration to the basement.
- East End Hose Co #3 - A roof leak identified after multiple heavy rain events during the month was repaired. The existing roof is more than 30 years old and has reached the limit of expected service life. A request will be presented to the Capital Planning Commission to provide funding in the 2026-27 Capital Plan to remove the existing and replace it with a new roof. A new entry control system is scheduled to be installed to replace the existing old system.
- Paugassett H & L Co #4 – The parking area existing pavement is severely deteriorated with cracks and loose pavement. Additionally, severe grading presents a hazard to open and close vehicle doors. Wheelchair loading onto and off vehicle ramps is exceptionally hazardous, to the point an incident has occurred in recent years. A mitigation plan will be presented to reduce the hazards described.

9/11 Memorial Ceremony

The department held the annual event on the Derby Green, The event was attended by over 200 people and was well received. We thank all those who participated and attended. We Will Never Forget.

Incident Command

Three Incident Safety Officers have been assigned various administrative tasks to complete during their probationary periods ending December 31, 2026. The Incident Safety Officers will provide vital support to the department in a number of ways, incident safety, member accountability, record keeping, training, department support.

Two-Way Radio System Upgrade

Motorola Solutions has received the purchase order to proceed with the Radio upgrade project. The new system components have been ordered. Delivery is expected at the end of October. Installation of the new equipment, following shop testing, will begin by early December and is expected to require 6-8 weeks to complete.

We are currently working with appropriate facilities management to secure required permissions to install our new equipment.

Operations

Please reference the Case & Time reports included with this narrative. The department operated with great skill and professional manners throughout the month. During the month, the department has responded to Ansonia and Shelton for structure fires and in Orange to assist at a motor vehicle accident.

Department Training

Fire Officer training held jointly with Ansonia FD.

Respectfully Submitted

Gary Parker
Commissioner
City of Derby Fire Department



Northwest CT Public Safety
Incident Number Report
08/28/26 to 09/04/26

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
2600071644	08-29-2026 20:15:19		260000392		N RT-8 HWY	DERBY	FD VEHICLE FIRE
2600071728	08-30-2026 05:04:18		260000393	2600061505	00257 ROOSEVELT DR	DERBY	FD AUTOMATIC FIRE ALARM
2600071791	08-30-2026 11:36:11		260000394	2600061562	00002 JOYCE AVE	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR
2600072022	08-31-2026 08:48:47		260000395	2600061755	00041 DERBY AVE	DERBY	FD SMOKE IN BUILDING
2600072064	08-31-2026 10:57:26		260000396	2600061803	00020 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
2600072118	08-31-2026 14:20:37		260000397	2600061849	00075 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
2600072157	08-31-2026 16:12:32		260000398	2600061885	00191 ELIZABETH ST	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR
2600072285	09-01-2026 01:36:05		260000399		00086 COMMODORE COMMONS CT	DERBY	FD PD ASSIST
2600072387	09-01-2026 11:36:34		260000400	2600062079	00075 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
2600072433	09-01-2026 13:58:49		260000401	2600062122	00031 12 ANSON ST	DERBY	FD APPLIANCE FIRE
2600072434	09-01-2026 14:03:20		260000402	2600062123	N RT-8 HWY	DERBY	FD MVA - INJURIES
2600072560	09-02-2026 00:07:38		260000403	2600062226	00075 CHATFIELD ST	DERBY	FD AUTOMATIC FIRE ALARM
2600072622	09-02-2026 08:24:54		260000404	2600062275	00058 MINERVA ST	DERBY	FD AUTOMATIC FIRE ALARM
2600072713	09-02-2026 12:41:56		260000405		00101 ELIZABETH ST	DERBY	FD FUEL FLUID SPILL
2600072726	09-02-2026 13:29:17		260000406	2600062369	ROOSEVELT DR, BUCKINGHAM RD	DERBY	MVA EMS - HOT
2600072988	09-03-2026 11:17:21		260000407	2600062589	00033 HIGH AND TIER	ANSONIA	FD STRUCTURE FIRE (D) CONFIRMED
2600073230	09-04-2026 07:40:40		260000409	2600062795	00210 CHATFIELD ST	DERBY	FD MVA - INJURIES
2600073392	09-04-2026 15:13:14		260000410	2600062934	00043 CORNERSTONE DR	DERBY	FD CO Alarm

Total No. of Calls ## 18

9.



Northwest CT Public Safety Incident Number Report 09/04/26 to 09/11/26

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
2600073230	09-04-2026 07:49:40		2600000409	2600062795	00210 CHATFIELD ST	DERBY	FD MVA - INJURIES
2600073392	09-04-2026 15:13:14		2600000410	2600062934	00043 CORNERSTONE DR	DERBY	FD CO Alarm
2600073509	09-05-2026 00:32:06		2600000411	2600063038	00004 PROSPECT ST	ANSONIA	FD APPLIANCE FIRE
2600073537	09-05-2026 03:27:36		2600000412	2600063063	00153 SENTINEL HILL RD	DERBY	FD AUTOMATIC FIRE ALARM
2600073624	09-05-2026 11:52:40		2600000413	2600063142	MAIN ST/RAMP 12B (OLD RAMP 15) RT S N HWY	DERBY	FD MVA - INJURIES
2600073782	09-05-2026 21:31:07		2600000414	2600063276	00070 WOODLAWN AVE	ANSONIA	FD AUTOMATIC FIRE ALARM
2600073975	09-06-2026 16:13:51		2600000415	2600063443	00293 SILVER HILL RD	DERBY	FD CO Alarm
2600073979	09-06-2026 16:25:30		2600000416	2600063446	00044 DIVISION ST	DERBY	MVA EMS -HOT
2600074041	09-06-2026 21:15:30		2600000417	2600063493	00057 ANSON ST	DERBY	FD AUTOMATIC FIRE ALARM
2600074070	09-06-2026 23:40:26		2600000418		00156 NEW HAVEN AVE	DERBY	FD INVESTIGATION
2600074303	09-07-2026 19:18:32		2600000419		00011 S RT ENT (OLD ENT 13)	SHELTON	FD MVA/OTHER HAZARDS
2600074333	09-07-2026 21:04:22		2600000420	2600063743	S N RT-S HWY	SHELTON	FD VEHICLE FIRE W INJURIES
2600074346	09-07-2026 22:59:02		2600000421	2600063756	ELIZABETH ST/FIFTH ST	DERBY	MVA EMS -HOT
2600074403	09-08-2026 07:31:41		2600000422	2600063805	00153 SENTINEL HILL RD	DERBY	FD AUTOMATIC FIRE ALARM
2600074428	09-08-2026 08:47:25		2600000423	2600063825	00300 HAWTHORNE AVE	DERBY	FD AUTOMATIC FIRE ALARM
2600074475	09-08-2026 11:11:42		2600000424	2600063866	00232 MAIN ST	ANSONIA	FD STRUCTURE FIRE 3RD ALARM
2600074767	09-09-2026 08:33:50		2600000425		00001 STORE RD	MIDDLEBURY	FD AUTOMATIC FIRE ALARM
2600075010	09-09-2026 20:07:59		2600000426	2600064327	00130 DIVISION ST	DERBY	FD AUTOMATIC FIRE ALARM
2600075034	09-09-2026 22:05:05		2600000427	2600064346	00031 TENTH ST	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR
2600075148	09-10-2026 19:41:22		2600000428	2600064446	00025 NEW HAVEN AVE	DERBY	FD MVA - INJURIES
2600075258	09-10-2026 15:29:47		2600000429	2600064536	00328 DERBY AVE	DERBY	FD MVA - INJURIES
2600075281	09-10-2026 16:21:48		2600000430	2600064555	LA FAYETTE ST/OAK ST	DERBY	MVA EMS-HOT
2600075450	09-11-2026 08:19:11		2600000431	2600064689	00038 SIXTH ST	DERBY	FD AUTOMATIC FIRE ALARM

Total No. of Calls ## 23

9.



Northwest CT Public Safety Incident Number Report 09/11/26 to 09/18/26

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
2600075450	09-11-2026 08:19:11		2600000431	2600064689	00038 SIXTH ST	DERBY	FD AUTOMATIC FIRE ALARM
2600075724	09-12-2026 00:39:53		2600000432	2600064922	00051 FIFTH ST	DERBY	FD AUTOMATIC FIRE ALARM
2600075758	09-12-2026 06:10:33		2600000433	2600064954	BRIDGE ST/MAIN ST	DERBY	MVA EMS -HOT
2600075872	09-12-2026 15:12:18		2600000434	2600065039	00202 SHAGBARK DR	DERBY	UNKNOWN PROBLEM/PARTY DOWN -HOT
2600076057	09-13-2026 09:14:09		2600000435		00018 CHAPEL ST	DERBY	FD WATER LEAK/CELLAR PUMP OUT
2600076063	09-13-2026 09:37:16		2600000436		00379 CORAM AVE	SHELTON	FD MUTUAL AID
2600076066	09-13-2026 09:45:12		2600000437		00119 SHAGBARK DR	DERBY	FD WATER LEAK/CELLAR PUMP OUT
2600076067	09-13-2026 09:47:30		2600000438		00187 MEADOW ST	SHELTON	FD MUTUAL AID
2600076068	09-13-2026 09:52:50		2600000439	2600065218	00004 JEANETTI DR	DERBY	FD WATER LEAK/CELLAR PUMP OUT
2600076073	09-13-2026 10:02:17		2600000440	2600065220	00080 PINE ST	DERBY	FD WIRES DOWN/ FIRE
2600076075	09-13-2026 10:08:05		2600000441		00114 SHAGBARK DR	DERBY	FD WATER LEAK/CELLAR PUMP OUT
2600076089	09-13-2026 10:53:48		2600000442		00004 JEANETTI DR	DERBY	FD WATER LEAK/CELLAR PUMP OUT
2600076648	09-15-2026 09:02:44		2600000443	2600065710	00676 NEW HAVEN AVE	DERBY	FD Elevator Rescue
2600076718	09-15-2026 14:05:24		2600000444	2600065764	00300 SEYMOUR AVE	DERBY	FD AUTOMATIC FIRE ALARM
2600076869	09-16-2026 02:00:45		2600000445		00029 HOLBROOK ST	ANSOWIA	FD MUTUAL AID
2600077324	09-17-2026 13:40:24		2600000446		00062 KINGS CT	DERBY	FD WATER LEAK/CELLAR PUMP OUT
2600077411	09-17-2026 19:03:34		2600000447	2600066352	00049 PERSHING DR	DERBY	FD PROPANE/NATURAL GAS LEAK/ODOR

Total No. of Calls ## 17

9.



Northwest CT Public Safety Incident Number Report 09/18/26 to 09/25/26

CFS#	Date	PD#	Multi#	CMED#	Location	City	Call Type
2600077723	09-18-2026 18:16:36		2600000448	2600066625	CEDRIC AVE/ROOSEVELT DR	DERBY	MVA EMS -HOT
2600077758	09-18-2026 20:09:26		2600000449	2600066655	00106 ELIZABETH ST	DERBY	FD AUTOMATIC FIRE ALARM
2600077867	09-19-2026 08:28:22		2600000450	2600066756	00067 MINERVA ST	DERBY	UNCONSCIOUS/FAINTING/SYNCO PE -HOT
2600078269	09-20-2026 16:54:45		2600000451	2600067112	N RT-8 HWY	DERBY	MVA EMS -HOT
2600078390	09-21-2026 03:26:12	2600004448	2600000452	2600067217	00260 MAIN ST	ANSQUITA	FD STRUCTURE FIRE
2600078538	09-21-2026 13:44:44		2600000453	2600067348	00045 MINERVA ST	DERBY	BURNS -HOT
2600078584	09-21-2026 17:00:12		2600000454	2600067369	00196 DERBY AVE	DERBY	FD AUTOMATIC FIRE ALARM

Total No. of Calls ## 7



City of Derby
Office of the Fire Marshal
1 Elizabeth Street
Derby, CT 06418
Telephone: 203-736-6976

October 6, 2026
Mayor Joseph DeMartino
Board of Alderpersons

This document will represent the activities of the Derby Fire Marshal's Office for the Month of September 2026.

The Fire Marshal's Office is currently staffed with three personnel, the Fire Marshal, one part-time Deputy and one part-time Inspector. Our primary responsibility is to conduct Life Safety Inspections throughout the city. These inspections include, but are not limited to, multi-family housing, business offices, mercantile stores, gas stations, all public buildings, restaurants etc. This office is responsible for the review of all plans and or documents related to any new construction/renovations for commercial buildings. The office also conducts investigation into the cause and origin of all fires within the city limits as well as investigating all complaints related to fire or fire code.

For the Month of September, the office conducted the following:

A total of fifty-four (54) inspections.

Fire investigation- 1

Plan reviews- (2) plan review for new construction

Complaints- (4)

Install Two (2) smoke alarms

The Fire Marshal Office continues to field many calls from the public related to public safety, placement/testing of smoke alarms and proper use of portable fire extinguishers.

Respectfully,


Brian Lampart

Fire Marshal

City of Derby

Human Resources Activities

September 2026 Monthly Report

Submitted October 6, 2026

Vacant positions – F/T Children's Librarian, Library
Senior Center Coordinator P/T

Resignations/Retirement - F/T Police Officer

New Employees – Enrollment and Paperwork processing for:
Maintainer IV Public Works Mechanic F/T
Police Officer Recruit F/T

Interviews: Children's Librarian Candidates

Employee assistance – Assisted with pension and retiree medical benefits enrollments for several participants.
Assisted with health insurance changes and enrollment documents for employees, retirees and dependents.

Workers Compensation – Filing of any new updates, ongoing information and maintenance. Claim review with Lodestar on September 9th.
Collaboration of Safety Committee meetings with Lodestar and formation of ongoing meetings with selected employees.

Paid Time Off Records for City Hall Employees – Updated balances and audited against request forms - daily and monthly.

Unemployment - Claims online reconciliation and billing for employee Life Insurance and Unemployment payment of claims.

Ancillary and City Benefits - Reconciliation of billing and changes done monthly.
Maintenance of Short Term Disability plan documents.
Did a census review of employees on the Anthem plans to ensure everyone was in place. There were some complaints that insurance cards weren't working.

1.

Human Resources - Provided one-on-one assistance to employees in relation to Health Insurance, Deductions, Taxes, FMLA, ADA Accommodations, Pension collection, Life Insurance collection, along with other requests for assistance. Heavier than normal assistance with employees requesting retirement statements and assistance.

Maintenance of Position requirements for Public Works and WPCA – Licenses, discussion of trainings and needs, and maintenance of compliance issues that are ongoing. Research into training activities and requirements. Initiated change and maintenance of PW and WPCA certifications and requirements. Planning and preparation of moving to local vendor/provider.

AmWins – coordination of transition for a person transitioning to the retirement plan of insurance.

Retirement status - Coordination of documentation of deceased retiree and implementation of pension payments for surviving spouse via direct deposit.

New Baby added to insurance – Gathered documentation required for addition of a new baby to the insurance plan and input the information into the Anthem system.

Follow-up on Workers Comp status of employee on light duty – payments, light duty work, etc.

Pension - Research a BOE employee's status of a pension for eligibility.

Direct Deposit for pension payments – change of beneficiary resulting from death of former employee.

Insurance and Insurance Cards - Provided several assists to employees regarding coverage and using the correct cards – including ordering new cards for several employees and their dependents.

Insurance Follow-up - Confirmed removal of employee off of insurance after they left.

Applications - Received and handed out job applications to walk in visitors.

Pension – assisted a retiree's spouse with a pension direct deposit and made the changes to USI.

Pension Plan – worked with retiree in order to get forms signed, notarized and sent to the state for processing.

Offer Letter – Children's Librarian Prepared an offer letter for the position. Conducted thorough background check and assembled a new hire packet for the chosen candidate.

Called new candidate to Children's Librarian and offered the position and set the time and date to come in. Called and informed 2nd candidate of the position no longer being available.

Called references for candidates and provided outlines of the telephone discussions (typed while talking for accuracy) and presented them to the Library Director.

Bureau Labor Statistics - Provided monthly report to the Bureau of Labor Statistics regarding staffing for the month of August.

2025 Pay Rates - Report on pay rates per a FOI request.

BOE pension request for a meeting to complete the paperwork and to submit it to the pension actuaries.

Sick Leave - Calculated accrued sick leave hours for an employee requesting their available balance.

PW Mechanic Processed paperwork for new Public Works Mechanic. Enrolled in insurance and set up in pay system. Set appointment for physical drug screen and entered into drug testing at GH.

Pension – Daughter of father (deceased) requested an appointment to discuss his pension, questions as to why it changed in 2015, made changes to direct deposit from receiving a mailed check.

Anthem – Removed an employee who stopped working here and moved on to having other insurance.

BOE Pension request for information – Paraprofessional called inquiring about pension status from 2013 to 2015. Spoke with central office to get information as to her work status during those years. Still looking into the situation.

Huntress – Completed three online training sessions through Huntress system.

Workers Comp - Worked with both an injured employee and the Comp Carrier getting the billing and contact information correct which straightened out the angst over who was responsible for what and why. Issue Resolved.

Unemployment Benefits Charges – reissued the invoice to finance to insure that the \$6.00 claim charge was paid for the 2nd quarter of the year.

CDL housekeeping – reached out to employees with expired licenses on file to gather their most up to date med cards and licenses. Done

Invoice for CCM Drug and Alcohol Consortium – overdue since July – sent to Finance.

Ongoing insurance issues in the works regarding AmWins and Anthem and distinction of where one begins and the other ends. Close to being resolved.

Insurance Cards - Some employees and dependents were using the old cards and didn't have the new ones. For anyone that requested it, I printed out cards right away and sent electronic requests for replacement cards to be sent again.

End.

City of Derby Office of Emergency Management

Monthly Report

September 2026

The following activities occurred during the month of September:

- The director attended the monthly DEMHS regional emergency planning and business meeting.
- 2 Meetings with Norcomm were attended regarding the FD radio project during the month.
- Emergency management members attended the 9/11 ceremony on the green,
- City Hall and Middle School generator service and repairs were scheduled and a PO obtained for the major repairs.
- Flooding and dams monitored throughout the month due to frequent heavy rain storms and a rare September "Nor'Easter".
- Continued updates were made to the city's emergency plan for a November submission to DEMHS.
- Information regarding the school district emergency plan was shared with the superintendent's office.

Respectfully submitted.

Mark Neuendorf
Office of Emergency Management

5.

Parks & Recreation September 2026 Update & Report

- The City of Derby fall sports program is moving steadily forward. We only postponed events the weekend of the nor'easter. Our schedule is robust through Thanksgiving.
- The Derby and Ansonia Little League leaders had positive meetings and the District Board of Directors agreed to the partnership of the two cities. This should result in significant improvement for our youngsters playing baseball.
- Swim lessons continue to generate pretty good revenue for DVCC. When the pool is healthy, we make money.
- As previously reported maintenance improvements are in need for Payden Baseball Field. Because of our current schedule we must wait until springtime to satisfy these repairs.
- Recreation receivables as of 10/6/26 are \$27, 630.76

Respectfully submitted,

Dennis O'Connell

Parks & Recreation Director

1<



Derby Police Department

125 Water Street
Derby, Connecticut 06418
Tel. (203) 735-7811
Email brian.grogan@derbypd.org



08 OCT 2026 Board of Aldermen/Alderwomen Brief

Derby PD's Honor Guard participated in several area 9-11 ceremonies.

On September 21st, Sergeant Josh Cash (8 year veteran) resigned from employment with Derby PD. He accepted employment with another area police department.

On September 22nd, Police Commissioners approved the hiring of Recruit Officer Joseph August. He was sworn in and began the Police Academy in Meriden on October 2nd. We currently have 3 recruits in different academies. Once August completes the academy it will bring us up to full staffing.

There were no major incidents stemming from September 25th-28th Nor Easter. Derby PD experienced a roof leak above the Chief's administrative assistant's desk. Silktown Roofing was contacted to come and inspect.

On October 2nd our new patrol cruiser, which was purchased in June from 25-26 Capital Planning budget, was picked up and will be put into service.

Ring Central has begun installing our new phone system at the PD.

Update: on Nexgen CAD upgrade. Nexgen is continuing to work in the background and we are hopeful the transition will be completed in the next few weeks.

Brian Grogan

Chief of Police
Derby Police Department

Monthly Report to Mayor DiMartino, Re: Derby Public Library

For September 2026

The Derby Public Library is open to the public 48 hours a week. The collection consists of over 61,317 items including books, DVDs, CDs, audiobooks, magazines, newspapers, and online databases. Outside books and A/V drops are open 24/7 for people to return their items. There are 2 full-time staff members and a part-time library staff of 9, as well as 2 part-time custodians. The Derby Public Library is a member of the Bibliomation Consortium which connects us to over 68 other libraries in the state of Connecticut.

- Circulation: 1,522 items checked out at DPL; 470 Derby items were C/O at other libraries, 128 items C/O at DPL owned by other libraries
- Items added to collection: 176
- Total number of items: 61,317
- Door count: 4651
- Wi-fi users: 296
- Reference questions for Adults/Teens/Children (in person/phone/email): 273
- New library cards issued: 62
- Active Library card users: 1,935

September at Derby Public Library focused on registering and highlighting the importance of libraries and the value of a library card for Derby residents, with a total of 62 new library cards issued. It's never too late to obtain or renew the SMARTEST card in your wallet. A valid DPL library card will allow cardholders to access a variety of e-databases and resources, in addition to the traditional library services of borrowing books, magazines and films. All FREE!

The Tuesday film series: America 250th Movies, highlighting American histories screened: *Miracle*, *The Covenant*, *American Sniper*, and *Patriot's Day*. The film series concluded in September.

The "Turning the Pages" book club was led by Technology/Reference Librarian, Marc Weissman. Discussed was *The Day the World Came to Town* by Jim DeFede, a nonfiction read that discussed Newfoundland's, Gander's airport and town, who hosted the nearly 6,500 stranded passengers, including Marc Weissman. These "plane people" were rerouted during the September 11th attacks 25 years ago. This discussion was well attended and a meaningful conversation took place with stories shared, with a poignant question asked: Where were *you* the morning of September 11th?

The monthly book discussion on the last Thursday of the month resumed for the fall; on September 24th members discussed the popular read: *The Correspondent* by Virginia Evans with Circulation Manager, Kathy Wilson.

The library director submitted the annual CT library report and the summer reading program report the last week of September. In October, the E-Rate Form 486 and CIPA form will be filed as per requested deadlines, even though the E-Rate Program is still under review by the Federal Communications Commission. We understand that funding is active through the Universal Service Administrative Company (USAC) while feedback is being gathered and reviewed. We have been asked by the CT State Library to continue to file forms as usual despite the on-going conversation. A Zoom meeting is scheduled for October 6 with the Connecticut State Library E-Rate coordinator.

M.

The Silver Sluggers met on the main floor in the Reading Room/Cohen Lobby on Thursdays, September 10th and 24th. As always, the public is welcome to attend the meetings at the library or to tune in on Facebook Live.

Tech Tuesdays and Job Search Support with Marc Weissman continues. In partnership with CT State Library and DEEP the Derby Public Library is currently cataloging and processing over twenty laptops for our community who meet the criteria for the Laptop ConneCT program. Please call the library directly for more information on this program.

Teen Librarian, Tony DeLos, continues his regular programming during the month of September. We ask that Teens grades 6-12 fill out a survey so we can better serve YOU!

In local history news, the local history librarians, Christine and Whitney, are continually working on adding and curating local history items. On September 9th the Hotchkiss Hose display and reception opened to the public and will be on display until the end of October. The reception was well received and continues to interest all those who walk through the library. A special thank you to Mayor DiMartino for stopping by to visit the display.

The Children's Department provided several programs and activities for our younger patrons and families on Fridays in September. Due to the HVAC project in the Children's Room, programming was limited. However, with the project wrapping up we will resume programming along with library visits from both schools.

In library maintenance news: The four (4) portable AC units installed by Blizzard Mechanical back in June were removed mid-September. The lower level which houses the entire Children's Department has been completed. The crew continues to diligently work to provide AC for the next zone on the upper-level community room.

However, access is still restricted to the upper level as there is active work on all levels. We hope to relay the good news and lift any location/sitting area restrictions by end of October. Encore made their monthly fire extinguisher inspection, as did Johnson Controls for the Sprinkler Testing and TKE Elevator for routine testing. The Blizzard Mechanical crew continued with the HVAC project Monday through Friday with 8am start time, in addition to several visits by contractor Buck Electric. Independent Pest Solutions services were required once again due to a large nest that was uncovered at the end of September inside a hidden staircase off the old 1902 original door vestibule. Pest Technician and Owner Gary suited up and made a quick removal of the nest and wasp colony on September 28.

Library staff news: Angela Badore accepted the Children's Librarian position and will begin on Monday, October 5. We are excited to welcome her to the Derby Public Library.

The library director interviewed the Children's Librarian candidates during a second round on September 1, attended meetings at City Hall (September 8 and 10). She was present for the Hotchkiss Hose Display and Reception in the afternoon of September 9th with local history coordinator Christine. On Saturday, September 12 led a special Grandparent's Day Storytime and Craft. She facilitated the Social Media Scoop and Calendar meeting with several library

3.

staff on September 14. She was invited to The Learning Studio and led 2 story times on September 15, and later that evening tabled at Irving's Back to School Night on September 15. She attended and presented at the Library Board Meeting on September 16. She continues to meet individually with staff to provide support, address work matters and, and encourage professional development on September 17, 18, 22, 23, 25 and 28. The director attended the Capital Planning Meeting on September 28, with the library requesting to add ADA accessible doors to entrances/exits on Elizabeth and Caroline Street per recommendation of Fire Marshal and to update the outdated security camera/system and add several additional cameras in children's room, stairwells, and building exterior. She attended a meeting with local history coordinators about upcoming historical programs and displays for 2026-2027 on September 30. In addition, the director has attended several webinars and training sessions, including those focused on cybersecurity training on September 29 and the Laptop ConneCT program on September 26 (from home), to support ongoing staff development and library operations.

While library programs were limited due to the HVAC project again this month. Facilities and maintenances of the library was priority. All in all, light programming, collections/history, and facilities work *all* continued despite the HVAC project.

And don't forget to stop by Derby Public Library for your treat in October!

Respectfully submitted,
Marianne Pysarchyk Smertiuk, MLIS, MA
Library Director

City of Derby

Telephone 203-736-1468

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Michael Piscioneri, Director

49 Coon Hollow

Derby, Connecticut 06418

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August 1-31 & September 1 – 30th, 2026

- Bulk pick-up issues continue to be problematic and are progressively increasing even further in the later summer months. Callers are referred to Win-Waste's on all bulk pick-up services. Transient residents and tenants are illegally dumping large household items, including furniture, dirty mattresses, bags of debris, sheetrock, and tarps particularly on Gilbert Street, Caroline Street and Hawthorne Avenue.
- Picnic Grove is maintained and cleanup is done every weekend until rental season ends
- Continued management for grounds in all areas near the High School, Middle School, and Bradley School as sports play is a role and fields are used. The Pitching mound is removed every Monday and replaced every Tuesday as scheduled. The Athletic field and facility maintenance is conducted including such fields as the Little League Nutmeg Avenue, Coon Hollow Picnic Grove, Bradley School Fields, Witek Soccer Field and Memorial Park, Payden Park, Derby Town Green and the Greenway walkway areas needed to have all brush/overgrowth and grass cut were necessary. Crews continue to assess and manage overgrowth of vegetation, especially being mindful where invasive poisonous ivy grows for public safety. This will continue throughout the growing season to manage these areas which also include the bridges, the dikes, and/or levees alongside the walkway near the riverbank- including the earthen berms also part of the Housatonic and Naugatuck Rivers. The O'Sullivan Island, Fishing docks, and the nearby Pumping stations. Signs order and now place by DPW for O'Sullivan Island to avoid multiple complaints from residents who are illegally driving onto the island.
- Stormwater management for multiple catch basins as DPW works with (WPCA) – Monitoring areas of the pump stations and the cleaning of specific catch basins and storm drain when required. Focus on the storm drain @ Coon Hollow Road and Chatfield.
- Catch basin repaired or replaced on Benanto Drive, Lombardi Drive and the road near the apron on Crescent Street
- Street Sweeper is still being used at a minimum of once a week and used in other areas based on need to ensure the roads are cleaned. The City's Water truck services are under way for residents who utilize the community gardens, so weekly fill-ups are being done based on usage.
- Crews assigned to manage overgrowth with sidearm equipment in specific order of priority- the locations of Gaidosz Way, Widek Park and the trail area.
- Loader and crews sent to Bradley School to excavate and remove all curbing from the side entrance @ David Humphrey Road to the rear parking lot in preparations of new asphalted lots. This will be worked later for back filling once the paving project is completed.
- Crews assigned for Paving project for final processing for both Bradley School and Sodom Lane to Orange town line and also assigned to clean rocks, sand, and other debris from Gilbert Street due to recent heavy rainfall. Gaidosz Way was Milled and then cleaned in preparations for the partial paving of that roadway.

- DPW crews assigned to move all equipment/plows and containers as the DPW Loader prepped and cleared out entire rear lot of DPW Garage to remove overgrowth and debris to level off the entire area in preparations of new asphalted lot. Fence repairs conducted for DPW location and storage containers redirected on DPW site.
- Crews assigned alternate hours to conduct reapplication of paint for all the Stop Bars and Crosswalks throughout town. Also specific crew-members assigned to paint trolley Car stencils throughout City trolley route.
- Crews assigned to the City Hall location to conduct cement applications for all necessary repairs needed to sidewalks.
- As the City prepares for new asphalt on various roadways the crews are assigned to post notifications to the general public of potential changes in the roadways and ensure caution is observed for public safety.
- Crews were assigned to manage all recent pothole repairs reported and tracked – Hawkins Street, Anson Street, Sunset Drive, and Fifth Street.
- Crews were sent for additional assistance to both Senior Center and Derby Public Library to conduct maintenance and repairs.
- Director / Foreman assigned as multiple Street and Sidewalk repairs are underway that are required to have visual inspections both before and after construction.
- DPW sent crews to multiple areas over the last couple weeks due to the unprecedented rainfall, leaving many areas with fallen limbs on the roadways.
- Lawn bag removals are still occurring including brush and tied limbs. DPW monitors contents to ensure rocks, topsoil and sand are not placed in recycling bags for removal.
- Assistance and clean-up required in lieu of tree down @ Transfer Station located @ Pine Street. Trainer removal and crew needed to conduct removal of debris under scale
- Specific section of the DPW lot was cleared out to have new paving installed. Reorganization of winter equipment (sanding units) and shipping containers used for storage were shifted to ensure ease of access.
- Crews assigned to relocate all left-over packaged field pellets from Payden Park.
- Crews assigned to seal glass dome lights on Derby Green.
- Cut trees on Ferraro Court and removed debris and also conducted repairs to the metal post at 28 Colony Street
- Repairs to property located at 46 Kings Court due to sink holes on the right of way area.

Derby Senior Center Monthly Report
October 1, 2026

Updates

- We welcomed **16 new members** to the center during the month of September.
- The Labor Day Cookout was fabulous. We celebrated Lillian Norwid's 100th birthday as well. She received a very special proclamation beautifully read to her by Mayer DiMartino, a cozy blanket from the members and staff of the Derby Senior Center, and a truly generous gift of 100 beautiful red roses donated by Trader Joe's in Shelton! it was a spectacular celebration, honoring an amazing milestone and an incredible woman!
- The Apple Fest was superb! The incredible volunteers, dedicated staff, and our Kitchen Manager, Chef Crissy, shopped and prepared all the food, served it, and cleaned up. Many volunteers helped decorate, set up, check people in, and sold raffle tickets. Staff member Mary Jo secured 80 apples for each guest to take home through Shop-Rite of Derby. We are so grateful to all who help make our events special.
- Make-up for Mature Women with Joby Rogers reached full limit of 25 attendees.
- Linda's Social Group-18-20 members attend this group. They get together to socialize and plan social outings. This month they went to Ritrovo for lunch and Old Sawmill Minigolf along with a stop for ice cream. They also attended lunch at Emmett O'Brien Cafeteria and Twisted Vine.
- Sewing workshop class is well attended. Machines have been professionally cleaned, oiled and annual maintenance completed. One machine had to be replaced, and another was purchased to accommodate the sewers.
- The Umbrella Center facilitated a discussion about healthy relationships on September 9th.
- Hand Massages are popular with or without Reiki 7 people per week make appointments.
- Movie Matinee had 6 people attend.
- Arts and Crafts with Nancy made framed sea glass art and Welcome signs.
- Diamond Art-2027 Calendars-8 members attended.
- French Language Class is enjoyed by 4-5 members.

- Pizza Lunch & Learn-Senior Planning and Medicaid Review-September 30th.
- Benchmark of Split Rock called Bingo and gave out prizes on September 8th, Kara Rochelle called on September 22nd, and Birthday Bingo was sponsored by Civita Care Northbridge.
- Vet Care Everywhere was a success with 16 pets receiving wellness checks and shots.

Trips

- The Big E was sold out with 52 members attending on September 23rd. The transportation for this trip was provided in conjunction with the Elderly Commission utilizing our transportation fund.
- 10 members went to Margaritaville on Cape Cod from September 21st-23rd.

Upcoming Trips

- October 7-Yankee Candle and Magic Wings Butterfly Conservatory is sold out.
- October 13-The Beatles Tribute Band at Farmington Polo Club
- October 27-29-Atlantic City has 30 members going.
- November 11-Radio City Christmas Spectacular with lunch at Carmine's-Sold Out
- December 1-NY Botanical Gardens-December 1st-Sold Out
- December 8-A Very Soulful Christmas-Log Cabin
- December 11-13-Christmas at The White Mountain Hotel & Resort
- British Landscapes-Colette-October 11-20th.

Upcoming Events

- Volunteer Luncheon
- Halloween Costume Party
- Book Club will resume.

Building Updates

- Received quote for Front Door Façade and forwarded it to Brian Hall, Finance Director for review.
- Awaiting quotes for the Elevator

Respectfully Submitted,

Dawn Hebert, MSW
Director

City of Derby
Tax Office Activities

Notes from the Tax Collector:

The Tax Office traffic has slowed down this month which has given us time to get caught up on other monthly tasks such as lien releases, Motor Vehicle Put/On & Take/ Off, Monthly balancing and last minute preparations for the 2026 Grand List Sewer Use and Capital Fee billing.

Respectfully submitted,
Jodie Enriquez, CCMC
Tax Collector, City of Derby
September 14, 2026



*City of Derby
Water Pollution Control Authority
1 Elizabeth Street
Derby, CT 06418
(203) 736-1475*

**Board of Alderman Report October 2026
Water Pollution Control Authority**

Plant – The plant is operating within permit limits.

Plant Upgrade – In 2014 the city passed a \$31.42 million dollar referendum to replace three of the City's pump stations and begin plant upgrades. As of November 2022, approximately \$15 million dollars have been used to replace the three pump stations and sewer main replacement in the RT-34 project. With approximately \$16.4 million remaining, the focus has turned on a full facilities upgrade (under DEEP order) with a cost estimated up to \$100+ million dollars. November 2025, DEEP approved the City's full facilities upgrade plan.

Collections System – Operating without issues.

Pump Station – Back up generator at Roosevelt Drive Pump Station is temporarily out of service. Rental generator is in place.

Respectfully,

Edward R. Abel
Superintendent
City of Derby
Water Pollution Control Authority

