

CITY OF DERBY
JOB POSTING
LIBRARY DIRECTOR

TITLE: Library Director

CLASSIFICATION: Salaried, Exempt; 40 hours per week, some evenings and Saturdays

DEPARTMENT: Library; Reporting to Library Board of Directors

COMPENSATION: Salary range \$68,000 - \$72,000

CLOSING: Until filled

JOB SUMMARY: The Board of Directors of the Derby Public Library is seeking a dynamic, motivated, enthusiastic Library Director to manage library operations and provide leadership to staff, with a strong focus on library services and dedication to patrons.

This is a full-time position, with a regular 40-hour work week. Schedule may vary and some evenings and Saturdays are required. Knowledge and skills are essential in the areas of staff development, funding, budgeting, public relations, community outreach, and overall library management.

The Library Director reports directly to the Board of Directors and is responsible for development, administration, supervision and coordination of the operations of the library building and its staff.

MINIMUM QUALIFICATIONS REQUIRED: A Master's Degree in Library Sciences from an ALA accredited institution is required; minimum of five (5) years of progressively responsible experience in a public library including two (2) years of administrative, supervisory and budgetary experience. Salary range \$68,000 - \$72,000 with excellent benefits.

Supplemental Information

- Employment is contingent on successful completion of a pre-employment background check, drug screening and proof of eligibility to work in the United States.
- An employment application may be obtained by visiting the City of Derby website at <https://www.derbyct.gov/EmploymentOpportunities> Please also provide a cover letter and resume.
- Applications should be mailed or emailed to humanresources@derbyct.gov

or City Hall, 1 Elizabeth Street, Derby, CT 06418 attn: Human Resources

The City of Derby is an Equal Employment Opportunity (EEO) employer. Discrimination is prohibited against applicants on the basis of age, race, color, religious creed, sex, gender identity or expression, sexual orientation, marital status, national origin, ancestry, genetic information, status as a veteran, present or past history of mental disorder, or intellectual, learning, or physical disability.

Date Posted: