Plants and Facilities Committee Special Meeting
Thursday, March 20, 2025 5:45 PM
DMS Cafetorium 73 Chatfield Street
Join Zoom Meeting
https://us02web.zoom.us/j/84300567051
Meeting ID: 843 0056 7051
Find your local number: https://us02web.zoom.us/u/kdzomcx3SN

1. **Call to Order**
Speaker(s): Mr. Foley

1.A. Opening Ceremonies
Speaker(s): Mr. Foley

1.B. Roll Call
Speaker(s): Mr. Foley

2. **Public Portion**
Speaker(s): Mr. Foley

Prior to the commencement of any public meeting of any board of the city, the agenda for said meeting shall be posted in the meeting room and the first order of business of said meeting shall be the entertainment of public discussion on any item on said agenda and the conduct, length, and method of terminating said public discussion shall be determined by majority vote of the members of said board of commission.

3. **Approval of Minutes**
Speaker(s): Mr. Foley

Motion: *The Plants and Facilities Committee approve the minutes from the February 20, 2025 special meeting.*

4. **Review of Facilities Budget**
Speaker(s): Mr. Foley Mr. Hoffman, Mr. Trainor

5. **DMS Heating System Update**
Speaker(s): Mr. Foley, Dr. Conway, Mr. Hoffman, Mr. Trainor

6. **Playground Inspections**
Speaker(s): Mr. Foley, Dr. Conway, Mr. Hoffman, Mr. Trainor

7. **Adjourn**
Speaker(s): Mr. Foley

Motion: *The Plants and Facilities Committee adjourn its meeting.*

Derby Board of Education
Plants and Facilities Committee Special Meeting Minutes
February 20, 2025 – 5:45 p.m.

Roll Call

Dan Foley - Present
Karla Malerba - Absent
Melissa Mongillo - Present

Also Present:

Dr. Matthew J. Conway, Jr., Superintendent
Robert Trainor, Business Manager
Jim Hoffman, Director of Facilities

Meeting called to order at 5:47 p.m.

Pledge of Allegiance

The meeting commenced with the Pledge of Allegiance.

Public Portion

Dan Foley asked if any members of the public wished to speak. Seeing none, the public portion was closed.

Approval of Minutes

Dan Foley requested a motion to approve the minutes from the January 23, 2025 meeting.

Motion: Melissa Mongillo made a motion to approve the minutes. Dan Foley seconded. All in favor, motion carried.

Dan Foley - Yes
Karla Malerba - Absent
Melissa Mongillo - Yes

Review of Facilities Budget

Robert Trainor provided an update, stating that not much had changed since the last meeting. He praised Jim Hoffman and his team for their efficiency in managing repairs in-house, reducing reliance on contractors. The shift to bulk purchasing of supplies has led to administrative efficiencies and cost savings.

Gas expenses are expected to be significantly under budget, while electricity costs are trending over budget, but overall, financials are stable. Repairs and maintenance budget is in good standing due to in-house work by the facilities team. Updates were provided regarding inconsistent heating and cooling conditions in Central Office. Some offices remain extremely cold, while others are overly warm.

Dan Foley provided information about the historical locations of the Board of Education offices.

Stairs Leading to J. R. Payden Field House

Jim Hoffman clarified that stair maintenance falls under Public Works, and their response time is dependent on post-storm priorities.

Dan Foley offered to follow up regarding concerns about icy stairs.

Melissa Mongillo raised concerns about the management of the Field House, suggesting that the school district should assume control from Parks and Recreation due to inefficiencies in maintenance and operations.

Dr. Conway confirmed that field rentals and policies are inconsistently applied, leading to concerns about fairness and lost revenue opportunities.

Melissa Mongillo argued that the district's business office could manage the facility more effectively, ensuring proper maintenance and maximizing rental revenue.

Discussion followed regarding past rental decisions, inconsistent enforcement of policies, and concerns about restroom maintenance at the facility.

Dr. Conway stated that there is interest from external parties in having the Board of Education take over maintenance responsibilities for the Field House.

Derby Middle School (DMS) Heating System Update

Jim Hoffman reported that balancing efforts are ongoing, with fewer complaints as cold weather persists. The Board of Apportionment and Taxation had not yet voted on the necessary funding. A second bid was expected for the chiller replacement, which could be a two-week project to complete.

Discussion followed regarding the system's function and efficiency, including how it impacts building temperatures.

Dan Foley inquired about emergency repair protocols in case of boiler failure.

Jim Hoffman reassured that immediate repairs would be undertaken as needed.

Adjournment

Motion: Dan Foley made a motion to adjourn. **Second by** Melissa Mongillo. All in favor, motion carried.

Dan Foley - Yes
Karla Malerba - Absent
Melissa Mongillo - Yes

Meeting adjourned.

Facility Expenditure Report by Object

From Date: 3/1/2025 To Date: 3/31/2025

Fiscal Year: 2024-2025 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.61.2660.712.5357	Security Enhancements Systemwi	$3,000.00	$0.00	$1,748.78	$1,251.22	$1,028.37	$222.85	7.43%
	Object: Security Services - 5357	$3,000.00	$0.00	$1,748.78	$1,251.22	$1,028.37	$222.85	7.43%
1000.11.2600.701.5411	Water Bradley	$2,716.99	$0.00	$1,647.36	$1,069.63	$3,367.64	($2,298.01)	-84.58%
1000.12.2600.701.5411	Water Irving	$4,644.26	$0.00	$2,020.21	$2,624.05	$2,994.79	($370.74)	-7.98%
1000.20.2600.701.5411	Water DMS	$5,799.25	$0.00	$2,969.35	$2,829.90	$3,945.65	($1,115.75)	-19.24%
1000.30.2600.701.5411	Water DHS	$2,558.31	$0.00	$2,379.08	$179.23	$9,420.92	($9,241.69)	-361.24%
1000.40.2600.701.5411	Water CO	$0.00	$0.00	$1,044.82	($1,044.82)	$1,355.18	($2,400.00)	0.00%
	Object: Water - 5411	$15,718.81	$0.00	$10,060.82	$5,657.99	$21,084.18	($15,426.19)	-98.14%
1000.20.2610.701.5422	Contracted Services Maint DMS	$125,663.44	$120.00	$73,859.53	$51,803.91	$2,193.17	$49,610.74	39.48%
1000.30.2610.701.5422	Contracted Services Maint DHS	$39,041.07	$0.00	$34,488.60	$4,552.47	$1,287.67	$3,264.80	8.36%
	Object: Contracted Services - O/M - 5422	$164,704.51	$120.00	$108,348.13	$56,356.38	$3,480.84	$52,875.54	32.10%
1000.11.2610.701.5430	Contracted Services Maint Brad	$14,000.00	$0.00	$13,208.58	$791.42	$101.66	$689.76	4.93%
1000.11.2620.701.5430	Repairs Maint of Bldg Bradley	$27,273.85	$0.00	$10,084.43	$17,189.42	$1,000.00	$16,189.42	59.36%
1000.12.2610.701.5430	Contracted Services Maint Irvi	$15,000.00	$120.00	$14,859.95	$140.05	$461.67	($321.62)	-2.14%
1000.12.2620.701.5430	Repairs Maint of Bldg Irving	$25,000.00	$0.00	$21,166.96	$3,833.04	$800.00	$3,033.04	12.13%
1000.12.2622.701.5430	Renovations and Repairs Irving	$5,000.00	$0.00	$0.00	$5,000.00	$4,996.97	$3.03	0.06%
1000.20.2620.701.5430	Repairs Maint of Bldg DMS	$32,573.71	$0.00	$2,816.37	$29,757.34	$0.00	$29,757.34	91.35%
1000.30.2620.701.5430	Repairs Maint of Bldg DHS	$30,000.00	$0.00	$9,998.11	$20,001.89	$0.00	$20,001.89	66.67%
1000.40.2610.701.5430	Contracted Services Maint CO	$10,000.00	$25.85	$2,472.32	$7,527.68	$78.40	$7,449.28	74.49%
1000.40.2620.701.5430	Repairs Maint of Bldg CO	$4,000.00	$0.00	$1,775.02	$2,224.98	$0.00	$2,224.98	55.62%
1000.40.2622.701.5430	Rennovations & Repairs CO	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
	Object: Repairs and Maintenance Services - 5430	$166,847.56	$145.85	$76,381.74	$90,465.82	$7,438.70	$83,027.12	49.76%
1000.12.2610.701.5442	Equipment Lease/Rental Maint I	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.20.2610.701.5442	Equipment Lease/Rental Maint D	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
	Object: Rental of Equipment - 5442	$7,000.00	$0.00	$0.00	$7,000.00	$0.00	$7,000.00	100.00%
1000.11.2610.701.5608	Supplies Maintenance Bradley	$8,000.00	$609.17	$3,543.04	$4,456.96	$4,419.58	$37.38	0.47%
1000.12.2610.701.5608	Supplies Maintenance Irving	$7,000.00	$0.00	$4,148.75	$2,851.25	$2,792.86	$58.39	0.83%
1000.12.2620.701.5608	Supplies Custodial Irving	$3,000.00	$0.00	$2,909.15	$90.85	$0.00	$90.85	3.03%
1000.20.2610.701.5608	Supplies Maintenance DMS	$12,579.63	$0.00	$6,508.64	$6,070.99	$4,566.69	$1,504.30	11.96%
1000.30.2610.701.5608	Supplies Maintenance DHS	$20,830.77	$4,533.03	$15,261.14	$5,569.63	$285.19	$5,284.44	25.37%
1000.40.2610.701.5608	Supplies Maint CO	$1,386.46	$0.00	$785.44	$601.02	$356.39	$244.63	17.64%
1000.40.2620.701.5608	Supplies Custodial CO	$500.00	$0.00	$423.97	$76.03	$0.00	$76.03	15.21%
1000.61.2610.701.5608	Supplies Maint Systemwide	$51,500.00	$630.00	$33,529.73	$17,970.27	$16,763.51	$1,206.76	2.34%
1000.61.2620.701.5608	Supplies Custodial Systemwide	$61,800.00	$0.00	$55,669.09	$6,130.91	$6,466.40	($335.49)	-0.54%
	Object: Operation/Maintenance Supplies - 5608	$166,596.86	$5,772.20	$122,778.95	$43,817.91	$35,650.62	$8,167.29	4.90%
1000.11.2610.701.5621	Natural Gas Bradley	$30,361.91	$0.00	$9,234.48	$21,127.43	$8,765.52	$12,361.91	40.72%
1000.12.2610.701.5621	Natural Gas Irving	$57,963.64	$0.00	$24,065.33	$33,898.31	$17,934.67	$15,963.64	27.54%
1000.20.2610.701.5621	Natural Gas DMS	$140,768.84	$0.00	$35,282.46	$105,486.38	$31,717.54	$73,768.84	52.40%
1000.30.2610.701.5621	Natural Gas DHS	$46,922.95	$0.00	$10,062.01	$36,860.94	$17,937.99	$18,922.95	40.33%
1000.40.2610.701.5621	Natural Gas CO	$13,000.00	$0.00	$11,002.45	$1,997.55	$8,997.55	($7,000.00)	-53.85%
	Object: Natural Gas - 5621	$289,017.34	$0.00	$89,646.73	$199,370.61	$85,353.27	$114,017.34	39.45%
1000.11.2610.701.5622	Electricity Bradley	$45,000.00	$6,198.99	$44,553.09	$446.91	$31,446.91	($31,000.00)	-68.89%
1000.12.2610.701.5622	Electricity Irving	$49,000.00	$10,659.23	$58,329.72	($9,329.72)	$2,170.28	($11,500.00)	-23.47%
1000.20.2610.701.5622	Electricity DMS	$125,000.00	$14,038.82	$94,310.07	$30,689.93	$80,689.93	($50,000.00)	-40.00%

Facility Expenditure Report by Object

From Date: 3/1/2025 To Date: 3/31/2025

Fiscal Year: 2024-2025 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.30.2610.701.5622	Electricity DHS	$190,000.00	$83,039.50	$307,046.49	($117,046.49)	$0.00	($117,046.49)	-61.60%
	Object: Electricity - 5622	$409,000.00	$113,936.54	$504,239.37	($95,239.37)	$114,307.12	($209,546.49)	-51.23%
1000.11.2620.701.5737	Equipment Replace Maint Bradle	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
1000.12.2620.701.5737	Equipment Replace Maint Irving	$5,000.00	$0.00	$3,881.38	$1,118.62	$0.00	$1,118.62	22.37%
1000.20.2620.701.5737	Equipment Replacement Maint DM	$5,000.00	$0.00	$0.00	$5,000.00	$1,178.20	$3,821.80	76.44%
1000.30.2620.701.5737	Equipment Replace Maint DHS	$5,000.00	$0.00	$3,040.42	$1,959.58	$0.00	$1,959.58	39.19%
	Object: Equipment - Non-Instruct Replacemt - 5737	$20,000.00	$0.00	$6,921.80	$13,078.20	$1,178.20	$11,900.00	59.50%
	Grand Total:	$1,241,885.08	$119,974.59	$920,126.32	$321,758.76	$269,521.30	$52,237.46	4.21%

End of Report

Facility Expenditure Report by Location

From Date: 3/1/2025 To Date: 3/31/2025

Fiscal Year: 2024-2025 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.11.2600.701.5411	Water Bradley	$2,716.99	$0.00	$1,647.36	$1,069.63	$3,367.64	($2,298.01)	-84.58%
1000.11.2610.701.5430	Contracted Services Maint Brad	$14,000.00	$0.00	$13,208.58	$791.42	$101.66	$689.76	4.93%
1000.11.2610.701.5608	Supplies Maintenance Bradley	$8,000.00	$609.17	$3,543.04	$4,456.96	$4,419.58	$37.38	0.47%
1000.11.2610.701.5621	Natural Gas Bradley	$30,361.91	$0.00	$9,234.48	$21,127.43	$8,765.52	$12,361.91	40.72%
1000.11.2610.701.5622	Electricity Bradley	$45,000.00	$6,198.99	$44,553.09	$446.91	$31,446.91	($31,000.00)	-68.89%
1000.11.2620.701.5430	Repairs Maint of Bldg Bradley	$27,273.85	$0.00	$10,084.43	$17,189.42	$1,000.00	$16,189.42	59.36%
1000.11.2620.701.5737	Equipment Replace Maint Bradle	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
	Location: Bradley Elementary School - 11	$132,352.75	$6,808.16	$82,270.98	$50,081.77	$49,101.31	$980.46	0.74%
1000.12.2600.701.5411	Water Irving	$4,644.26	$0.00	$2,020.21	$2,624.05	$2,994.79	($370.74)	-7.98%
1000.12.2610.701.5430	Contracted Services Maint Irvi	$15,000.00	$120.00	$14,859.95	$140.05	$461.67	($321.62)	-2.14%
1000.12.2610.701.5442	Equipment Lease/Rental Maint I	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1000.12.2610.701.5608	Supplies Maintenance Irving	$7,000.00	$0.00	$4,148.75	$2,851.25	$2,792.86	$58.39	0.83%
1000.12.2610.701.5621	Natural Gas Irving	$57,963.64	$0.00	$24,065.33	$33,898.31	$17,934.67	$15,963.64	27.54%
1000.12.2610.701.5622	Electricity Irving	$49,000.00	$10,659.23	$58,329.72	($9,329.72)	$2,170.28	($11,500.00)	-23.47%
1000.12.2620.701.5430	Repairs Maint of Bldg Irving	$25,000.00	$0.00	$21,166.96	$3,833.04	$800.00	$3,033.04	12.13%
1000.12.2620.701.5608	Supplies Custodial Irving	$3,000.00	$0.00	$2,909.15	$90.85	$0.00	$90.85	3.03%
1000.12.2620.701.5737	Equipment Replace Maint Irving	$5,000.00	$0.00	$3,881.38	$1,118.62	$0.00	$1,118.62	22.37%
1000.12.2622.701.5430	Renovations and Repairs Irving	$5,000.00	$0.00	$0.00	$5,000.00	$4,996.97	$3.03	0.06%
	Location: Irving Elementary School - 12	$173,607.90	$10,779.23	$131,381.45	$42,226.45	$32,151.24	$10,075.21	5.80%
1000.20.2600.701.5411	Water DMS	$5,799.25	$0.00	$2,969.35	$2,829.90	$3,945.65	($1,115.75)	-19.24%
1000.20.2610.701.5422	Contracted Services Maint DMS	$125,663.44	$120.00	$73,859.53	$51,803.91	$2,193.17	$49,610.74	39.48%
1000.20.2610.701.5442	Equipment Lease/Rental Maint D	$5,000.00	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%
1000.20.2610.701.5608	Supplies Maintenance DMS	$12,579.63	$0.00	$6,508.64	$6,070.99	$4,566.69	$1,504.30	11.96%
1000.20.2610.701.5621	Natural Gas DMS	$140,768.84	$0.00	$35,282.46	$105,486.38	$31,717.54	$73,768.84	52.40%
1000.20.2610.701.5622	Electricity DMS	$125,000.00	$14,038.82	$94,310.07	$30,689.93	$80,689.93	($50,000.00)	-40.00%
1000.20.2620.701.5430	Repairs Maint of Bldg DMS	$32,573.71	$0.00	$2,816.37	$29,757.34	$0.00	$29,757.34	91.35%
1000.20.2620.701.5737	Equipment Replacement Maint DM	$5,000.00	$0.00	$0.00	$5,000.00	$1,178.20	$3,821.80	76.44%
	Location: Derby Middle Schools - 20	$452,384.87	$14,158.82	$215,746.42	$236,638.45	$124,291.18	$112,347.27	24.83%
1000.30.2600.701.5411	Water DHS	$2,558.31	$0.00	$2,379.08	$179.23	$9,420.92	($9,241.69)	-361.24%
1000.30.2610.701.5422	Contracted Services Maint DHS	$39,041.07	$0.00	$34,488.60	$4,552.47	$1,287.67	$3,264.80	8.36%
1000.30.2610.701.5608	Supplies Maintenance DHS	$20,830.77	$4,533.03	$15,261.14	$5,569.63	$285.19	$5,284.44	25.37%
1000.30.2610.701.5621	Natural Gas DHS	$46,922.95	$0.00	$10,062.01	$36,860.94	$17,937.99	$18,922.95	40.33%
1000.30.2610.701.5622	Electricity DHS	$190,000.00	$83,039.50	$307,046.49	($117,046.49)	$0.00	($117,046.49)	-61.60%
1000.30.2620.701.5430	Repairs Maint of Bldg DHS	$30,000.00	$0.00	$9,998.11	$20,001.89	$0.00	$20,001.89	66.67%
1000.30.2620.701.5737	Equipment Replace Maint DHS	$5,000.00	$0.00	$3,040.42	$1,959.58	$0.00	$1,959.58	39.19%
	Location: Derby High School - 30	$334,353.10	$87,572.53	$382,275.85	($47,922.75)	$28,931.77	($76,854.52)	-22.99%
1000.40.2600.701.5411	Water CO	$0.00	$0.00	$1,044.82	($1,044.82)	$1,355.18	($2,400.00)	0.00%
1000.40.2610.701.5430	Contracted Services Maint CO	$10,000.00	$25.85	$2,472.32	$7,527.68	$78.40	$7,449.28	74.49%
1000.40.2610.701.5608	Supplies Maint CO	$1,386.46	$0.00	$785.44	$601.02	$356.39	$244.63	17.64%
1000.40.2610.701.5621	Natural Gas CO	$13,000.00	$0.00	$11,002.45	$1,997.55	$8,997.55	($7,000.00)	-53.85%
1000.40.2620.701.5430	Repairs Maint of Bldg CO	$4,000.00	$0.00	$1,775.02	$2,224.98	$0.00	$2,224.98	55.62%
1000.40.2620.701.5608	Supplies Custodial CO	$500.00	$0.00	$423.97	$76.03	$0.00	$76.03	15.21%
1000.40.2622.701.5430	Rennovations & Repairs CO	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
	Location: Central Office - 40	$32,886.46	$25.85	$17,504.02	$15,382.44	$10,787.52	$4,594.92	13.97%
1000.61.2610.701.5608	Supplies Maint Systemwide	$51,500.00	$630.00	$33,529.73	$17,970.27	$16,763.51	$1,206.76	2.34%
1000.61.2620.701.5608	Supplies Custodial Systemwide	$61,800.00	$0.00	$55,669.09	$6,130.91	$6,466.40	($335.49)	-0.54%

Facility Expenditure Report by Location

From Date: 3/1/2025 To Date: 3/31/2025

Fiscal Year: 2024-2025 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.61.2660.712.5357	Security Enhancements Systemwi	$3,000.00	$0.00	$1,748.78	$1,251.22	$1,028.37	$222.85	7.43%
	Location: Systemwide Services - 61	$116,300.00	$630.00	$90,947.60	$25,352.40	$24,258.28	$1,094.12	0.94%
	Grand Total:	$1,241,885.08	$119,974.59	$920,126.32	$321,758.76	$269,521.30	$52,237.46	4.21%

End of Report

Playground Maintenance Corp.
dba PLAYGROUND MEDIC
Playground Safety is Our Business!
50 Broadway
Hawthorne, New York, 10532
Phone# (914) 741-2228
Fax# (914) 747-3965
e-mail: pgma@playgroundmedic.com

PROPOSAL # 25-2015

Date: **March 5, 2025**

Customer: **Derby Public School Dist.**
Attn: Jim Hoffman
35 5th Street
Derby, CT 06418

Phone: (203) 343-3740
Fax: (203) 736-5031
Email: jhoffman@derbyps.org

Scope of work: Playground Safety Inspection(s)

Location: As noted below:

Job To Be Performed	**Cost**
Bradley Elementary School, 155 Davis Humphrey Rd. (large size)	$1,000.00
Irving Elementary School, 9 Garden Place (medium size)	$ 800.00
Derby High School Pre-K, 8 Nutmeg Avenue (small size)	$ 550.00
TOTAL PRICE:	**$ 2,350.00**

Inspections can be done any time during 2025, please note month or requested date below:

CUSTOMER SIGNATURE _____ **DATE** 3/5/2025

PRINT NAME Jim Hoffman **TAX EXEMPT #** 06-0925463

TITLE Facilities Director **PURCHASE ORDER#** 251290

Emails for Invoicing Accountspayable@Derbyps.org

TERMS: NET 15 DAYS
PRICES QUOTED ARE EFFECTIVE FOR 30 DAYS

*Sales tax will be added unless a tax exempt number is provided
**Playground must be closed during inspection

***Requested Inspection Month April / March (last inspection August 2021)

The above quoted price is satisfactory and the following Terms and Limiting Conditions for Audits, Inspections and Repairs as follows are hereby agreed and accepted.

TERMS AND LIMITING CONDITIONS

1. This Services Agreement (this agreement) serves as cost proposal only, and neither constitutes, nor is to be construed as, an analysis of the Playground's current condition.
2. Services will commence no later than 30 days from the date of the agreement. Rendering of services is contingent upon strikes, accidents, or delays beyond the control of Playground Medic.
3. All services will be scheduled at a time mutually agreeable to the Customer and Playground Medic. The Customer is solely responsible for making all necessary arrangements so as to permit Playground Medic staff to have access to the entire playground site at the Scheduled Service Time. The Customer's failure to do so will result in a surcharge of $100.00.
4. If the customer causes the work to be interrupted and this requires that the contractor must return to the site for work, taking time not contemplated in the job estimate, there will be an additional charge plus travel.
5. At the conclusion of any Inspection Service, Playground Medic will immediately provide the Customer Representative with a written notice of any Class A Hazard that is found on the Playground site.
6. The Customer represents and warrants that it carries valid property and liability insurance for the Playground site as of the Scheduled Service Time, and agrees to provide Playground Medic with such evidence of such coverage upon request. A Customer Representative must be available to Playground Medic at all times while Services are being performed.
7. a. The parties agree that the Customer shall indemnify and hold Playground Medic, and its employees, directors, and officers, shareholders, and agents harmless from any and all liability from claims (including attorney's fees, costs and expenses of defending such claims) asserted by any party as a result of any physical harm or property damage that occurs on a playground site for which Playground Medic has solely provided Inspection Services. This indemnification shall not be in any manner limited or affected by any act, omission, or negligences (exclusive of gross negligence or willful misconduct) of Playground Medic and/or it's employees, directors, shareholders, and agents.
   b. The Customer acknowledges that Services provided by Playground Medic shall not insulate the Customer from liability for any harm or damage that occurs to persons or property on the Playground site. The Customer shall continue to have the obligation as a property owner to maintain it's property in a manner free from dangerous conditions to the full extent required be all applicable laws, rules and regulations. The Customer shall in particular remain responsible for the condition of the Playground on a day to day basis; it being acknowledged that Playground Medic's Services may be separated by significant periods of time. Playground Medic's obligation to the Customer following the rendering of Inspection Services shall be solely to provide the Customer with a Playground Medic Report. Playground Medic shall have no obligation to repair, replace or remove any hazards identified in a Playground Medic Report except to the extend that Maintenance Services are specified in the Agreement or agreed to in a separate Services Agreement by Playground Medic and the Customer. All Maintenance Services will be completed in a workmanlike manner according to standard practices.
8. This Agreement may not be amended or changed in any way without the express written consent of both Playground Medic and the Customer.

Purchase Order

Derby Board of Education
35 fifth Street
Derby CT 06418

No. 251290

P.O. Date: 03/06/2025 **Questions ?** Jim Hoffman (203) 736-5027 **Ext:** 1201 **Account:**

P.O. Issued To :

Playground Medic
146 Broadway
HAWTHORNE NY 10532

Ship To:

Central Office
Attn: Jim Hoffman
35 fifth Street
Derby CT 06418
(203) 736-5027

Contact: Location: Facility Maintenance Department

Phone: (866) 332-3133 Fax: (914) 747-3965 **Project:** Undesignated **Req#** 11660

Reference: Playground inspections **Date Required:** 03/20/2025 **Award Number:**

Line	Qty	Unit	Part#	Description	Unit Price	Extended
1	1	EA	large	playground inspection	1,000.00	1,000.00
2	1	EA	medium	playground inspection	800.00	800.00
3	1	EA	small	playground inspection	550.00	550.00

Special PO Instructions: Playground inspections district wide as required.

Total Amount: 2,350.00

APPROVAL SIGNATURES:

NOTES:

Order Via: Orig. will order

VENDOR COPY

Friday, March 7, 2025