Sterling Opera House Commission

Special Meeting Minutes

February 6, 2025

1. Call to Order

The meeting of the Sterling Opera House Commission was called to order at **6:05 p.m.**.

3. Roll Call

Members present:

Carleigh Paecht, Brian Coppolo, Gino DiGiovanni, Dana Florenza, Karleen Guluzzy

The record shows that **all five members were present**, constituting a quorum.

4. Public Portion - No one from the public was present.

Motion: To close the public portion.

- Motion by: Dana Florenza
- Second by: Karleen Guluzzy
- Vote: Unanimous approval

Result: Public portion closed.

5. RFP Submission Shortlist Discussion and Possible Action

The Chair presented the motion recommending **Steinberg Hart** as the selected firm for the RFP, to be forwarded to the Board of Aldermen for approval.

Motion: To recommend Steinberg Hart to the Board of Aldermen for approval and award of the RFP.

- Motion by: Dana Florenza
- Second by: Brian Coppolo
- Discussion: None
- Vote: Unanimous approval

Result: Motion carried.

6. Adjournment

Motion: To adjourn the meeting.

- Motion by: Dana Florenza
- Second by: Karleen Guluzzy
- Vote: Unanimous approval

The meeting was adjourned at **6:07 p.m.**

Respectfully submitted,
Jennifer Desroches

Received
JUL 17 2026
Derby, CT Town Clerk's Office