CITY OF DERBY
STERLING OPERA HOUSE COMMISSION
Regular Meeting Minutes
September 14, 2026

1.Call to Order: at 6:00 p.m.

2.Pledge of Allegiance

The Commission recited the Pledge of Allegiance.

3.Roll Call

Members Present: Gino DiGiovanni, Brian Coppolo, Dana Florenza, and Karleen Guluzzy.
Members Absent: Carleigh Paecht.
Quorum: Four members were present; a quorum was declared.

4. Additions, Deletions, or Corrections to the Agenda

No additions, deletions, or corrections were offered.
Motion: by**:** Brian Coppolo to approve the agenda as presented.
Second: by Karleen Guluzzy.
Vote: Motion approved no opposition was recorded. Motion carried.

5. Approval of Prior Meeting Minutes

The Commission reviewed prior meeting minutes individually.

January 13, 2025;	Motion**:** Karleen Guluzzy	Second**:** Brian Coppolo	Vote**:** Motion Carries
January 27, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
February 3, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
February 6, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
April 7, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
May 12, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
June 9, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
July 14, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
August 11, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
October 6, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
November 10, 2025;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries
January 12, 2026;	Motion**:** Brian Coppolo	Second**:** Karleen Guluzzy	Vote**:** Motion Carries

February 9, 2026 Minutes: The Commission identified clerical errors in the spelling of committee member names in the minutes. Brian Coppolo moved**:** to approve the minutes subject to correction of those spelling errors. Karleen Guluzzy seconded the motion. Motion approved no opposition was recorded. Motion carried.

Corrected minutes will be provided to the Commission.

March 9, 2026;	Motion: Brian Coppolo	Second: Karleen Guluzzy	Vote: Motion Carries
April 13, 2026;	Motion: Brian Coppolo	Second: Karleen Guluzzy	Vote: Motion Carries
June 8, 2026;	Motion: Brian Coppolo	Second: Karleen Guluzzy	Vote: Motion Carries
July 13, 2026:	Motion: Brian Coppolo	Second: Karleen Guluzzy	Vote: Motion Carries

5. Public Portion

The Chair called three times for public comment. No member of the public requested to speak.
Motion: by Brian Coppolo to close the public portion.
Second: by Karleen Guluzzy.
Vote: motion approved no opposition was recorded. Motion carried.

6. Old Business

The Chair reported on a Derby Historical Society bus tour that included a stop at the Sterling Opera House. Chair Gino DiGiovanni and Dana Florenza presented an overview of the building's history, the completed study, anticipated next steps, and potential fundraising activities. Randy Ritter served as tour guide. T-shirt sales during the visit totaled $140.
No additional old business was presented.

7. New Business — Chair's Report

The Commission discussed the next procedural steps following receipt of the Sterling Opera House study. Members agreed that Chair Gino DiGiovanni and Dana Florenza would contact Amy Pettinicchi , chair of the Property and Development Subcommittee of the Board of Aldermen Alderwoman, to determine whether the study should first be presented to the subcommittee or forwarded directly to the full Board of Alders. The Chair will advise Commission members of the response and any meeting they should attend. The Commission is also awaiting a fundraising plan from Dave Condon concerning the proposed 501(c)(3) organization.

Action Items and Next Meeting

- Chair Gino DiGiovanni and Dana Florenza will email Amy Pettinicchi regarding the appropriate review path for the Sterling Opera House study.
- The Chair will notify Commission members of Amy Pettinicchi’s response and any related meeting arrangements.
- The Commission will await Dave Condon's fundraising and 501(c)(3) update.
- The next Commission meeting was tentatively scheduled for October 5, 2026, subject to developments concerning the subcommittee meeting. The Chair will confirm the final schedule by email.

8. Adjournment

Motion: to adjourn at 6:15 p.m. was made by Karleen Guluzzy.
Second: by Gino DiGiovanni.
Vote: motion carried and the meeting adjourned.

Respectfully submitted,
Jennifer Desroches

RECEIVED
By Marc J Garofalo MPA, MMC, MCTC at 3:55 pm, Sep 21, 2026