CITY OF DERBY | FINANCE DEPARTMENT

Finance Dept. Monthly Update - October 2026

October focus: FY 2025-26 audit completion, Board of Education budget stabilization, grant administration, payroll compliance, and major procurement initiatives

Core Finance Operations

- Processed purchase order approvals, accounts payable, bank reconciliations, payroll, and journal entries for the City and Board of Education FY 2026-27 operations/grants.
- Continued detailed budget-to-actual and forecast reviews for Board of Education operating and grant accounts, including recurring central-office budget meetings and follow-up with school administrators.

Audit, Year-End Close, and Fiscal Oversight

- Advanced the FY 2025-26 City and Board of Education audits by uploading General Fund information and supporting schedules and responding to requests for cash disbursement, payroll, school-level expenditure, and subsequent-period testing.
- Received confirmation that Derby was not required to attend the November 18 Municipal Finance Advisory Commission meeting, reflecting continued progress toward completing the FY 2026 audit and transitioning out of formal oversight.

Board of Education Financial Management and Budget Analysis

- Completed and presented updated Board of Education financial reporting and analysis addressing the projected salary funding variance across operating and grant-funded positions.
- Performed a line-by-line review of operating and grant budgets, evaluated staffing and discretionary spending, and identified reductions and available grant resources to address the projected funding gap while protecting classroom services.
- Strengthened the budget process by integrating operating and grant-funded expenditure into a consolidated view of total district spending, staffing commitments, and available funding sources.

Grant Administration and State Reporting

- Reviewed and finalized multiple FY 2026-27 grant submissions in eGMS, confirmed the required Program Details and Budget components, and coordinated with CSDE regarding application status and any potential revisions.
- Continued reconciliation of education grant budgets and expenditures within eGMS and the accounting system, including review of salary allocations, available balances, and allowable funding sources.

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By Marc J Garofalo MPA, MMC, MCTC at 9:03 am, Nov 05, 2026

Strategic Projects and Other Initiatives

- Launched implementation planning with Safe Fleet/SEON for the school bus stop-arm violation enforcement program, including project scope, deliverables, roles, milestones, training, go-live planning, and operational dependencies.
- Reviewed E-Rate consulting proposals and program requirements, including competitive bidding support, Category 1 and Category 2 planning, funding tracking, compliance, invoicing, and long-term records retention.
- Supported City and school procurement, capital, technology, and contract initiatives, including elevator modernization planning, network and equipment needs, vendor coordination, insurance schedules, and statement-of-work review.
- Continued work on shared services governance and operating responsibilities to improve coordination, accountability, efficiency, and long-term financial sustainability across the City and Board of Education.
- Reviewed Paycor year-end reporting for qualified overtime and worked with Paycor support to validate the treatment of regular overtime and double-time earnings for 2026 W-2 reporting.

Derby Public Schools

Facilities Update

Board of Education Report — November 2026
Updated: November 4, 2026

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1. Derby High School – 90-Minute Fire-Rated Doors

Status: Doors Received – Installation Pending Scheduling
Contractor: Tim Lydon
Supplier: Kamco
Last Updated: November 4, 2026

Three sets of 90-minute fire-rated double doors were ordered through Kamco on August 24, 2026.

The doors are now ready for installation. The contractor is expected to provide a confirmed installation schedule by November 6, 2026.

2. Derby High School – Volleyball Floor Sleeves and Additional Net System

Status: Installation Scheduling and Equipment Procurement
Contractor: Jay-Pro

Plans are underway to install two additional volleyball floor sleeves in the Derby High School gymnasium and purchase a second volleyball net system.

These improvements will allow the gymnasium to be divided into two volleyball courts, increasing practice capacity and improving scheduling flexibility for the athletic program.

Funding: This project is supported by a grant awarded to a current Derby High School senior.

3. Derby Middle School – Gymnasium Floor Water Damage

Status: Completed – Gymnasium Returned to Service
Contractor: New England Overland Floor
Insurance Claim: Approved October 7, 2026
Completion Date: October 26, 2026

Repairs associated with the gymnasium floor water damage were completed on October 26, 2026.

The gymnasium has been returned to normal use, and the facility is fully operational.

4. Derby Middle School – Roadside Electronic Sign

Status: Out to Bid
Incident Date: August 8–9, 2026
Last Updated: November 3, 2026
Bid Deadline: November 9, 2026, at 2:00 PM

The roadside electronic sign project is currently out to bid.

Contractor quotations are due by 2:00 PM on November 9, 2026. Submitted proposals will be reviewed following the bid deadline to determine the next steps.

5. Bradley School – Fire Sprinkler System

Status: Inspection and Corrective Work Scheduled
Contractor: CFP
Estimated Cost: Less than $2,500
Scheduled Service Date: November 10, 2026

Inspection deficiencies were identified within the building's fire sprinkler system.

A purchase order has been issued to CFP for the required five-year inspection and testing.

Repairs to the sprinkler system's motor gong will be performed on a time-and-materials basis, utilizing rates established under the current service agreement.

Inspection, testing, and corrective repairs are scheduled for November 10, 2026.

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6. Capital Expenditure Updates

Approved Capital Expenditures – FY 2026–2027

A. Facilities Plow Truck

Approved Budget: $60,000
Status: Procurement Approval Pending

A bid proposal for the replacement facilities plow truck has been submitted for approval.

Pricing is based on the State of Connecticut's established purchasing contract.

B. Derby High School – PTAC Unit Replacement

Approved Budget: $90,000
Status: Procurement – Final Quotation Pending

The district is moving forward with the procurement of 35 replacement PTAC (Packaged Terminal Air Conditioner) units for Derby High School classrooms.

The proposed units are 17,000 BTU heat pump systems equipped with supplemental electric backup heat.

Quotations have been received from:

- HD Supply
- Shelton WinSupply

An additional quotation is pending from R.E. Michel Supply.

All quotations are being obtained using municipal purchasing pricing. Final pricing will be reviewed prior to proceeding with procurement.

C. Irving School – Main Sewer Lateral Rehabilitation

Approved Budget: $25,000
Status: Scheduled for Winter Break
Contractor: Roto-Rooter

The project involves installing a liner within the existing main clay sewer lateral to rehabilitate the drainage system and extend its service life.

Work is scheduled for the district's winter break to minimize disruption to school operations.

The installation will require approximately two days without plumbing usage. Scheduling the project during winter recess will allow the work to be completed without impacting normal building occupancy.

Derby Public Schools

Accountability Index Review: 3-Year Growth & Strategic Focus

Office of Teaching & Learning | Derby, CT

Gemini Notebook

DERBY PUBLIC SCHOOLS:
3-YEAR ACCOUNTABILITY & ACADEMIC GROWTH ANALYSIS

MULTI-YEAR PROGRESS & KEY HIGHLIGHTS

CONTEXT: Significant 3-Year Progress! Overall Accountability Index UP +7.9 points (from 60.2 to 68.1). Breakthroughs in English Proficiency, High-Needs Growth, Grad Readiness & Absenteeism Reduction.

CORE ACADEMIC & LANGUAGE GROWTH TRENDS

DISTRICT ACCOUNTABILITY INDEX

+7.9 Points

Overall index grew continuously: 60.2 → 68.1 across 3 years.

+21.6% ENGLISH PROFICIENCY SURGE

Literacy proficiency reached 81.8%, outperforming state (59.0%) by 22.8 points!

HIGH-NEEDS ELA GROWTH EXCEEDS STATE

Rose to 56.5%, surpassing 54.8% state average.

3-YEAR PERFORMANCE vs. STATE TARGETS

INDICATOR	23-24 SCORE	25-26 SCORE	STATE TARGET
ELA Performance (All)	56.2 → 57.8		65.0 (Target: 75+)
Math Performance (All)	47.8 → 51.3		63.7 (Target: 75+)
Science Performance (All)	47.8 → 50.5		63.1 (Target: 75+)

STUDENT ENGAGEMENT, GRADUATION & CAREER READINESS

HIGH SCHOOL ON-TRACK RATE HITS 93.4%

Surpassed state average by 5.7 points, approaching 94% state target!

CHRONIC ABSENTEEISM REDUCED BY 7.9%

Dropped significantly from 28.0% baseline down to 20.1%.

ARTS ACCESS EXCEEDS TARGET AT 70.2%

Consistently outperforms state average (56.4%) & exceeds 60% target!

Consistently outperforms state average (56.4%) & exceeds 60% target!

READINESS & GRADUATION PATHWAYS

INDICATOR	23-24 RATE	25-26 RATE	STATE BENCHMARK
4-Year Graduation Rate	75.6% → 78.5%		91.2%
Postsecondary Entrance	56.5% → 64.4%		67.4%
CCR Exam Pass Rate	29.1% → 37.6%		49.9%

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Derby School District

Public Dashboard

Student Mobility & District Tenure Disaggregation Analytics

Mobility, tenure, attendance & achievement

Reset | Staff Sign In

Achievement reporting metric Growth Target Attainment

Reports the percentage of students meeting or exceeding their individual growth target and can be compared across grades.

Public Reporting Safeguards

Small groups and small complements are protected. Raw SB score averages require one grade. Charts show released counts in tooltips.

Analysis Mode Grade-Controlled

Achievement comparisons are within grade or use grade-normalized/growth measures.

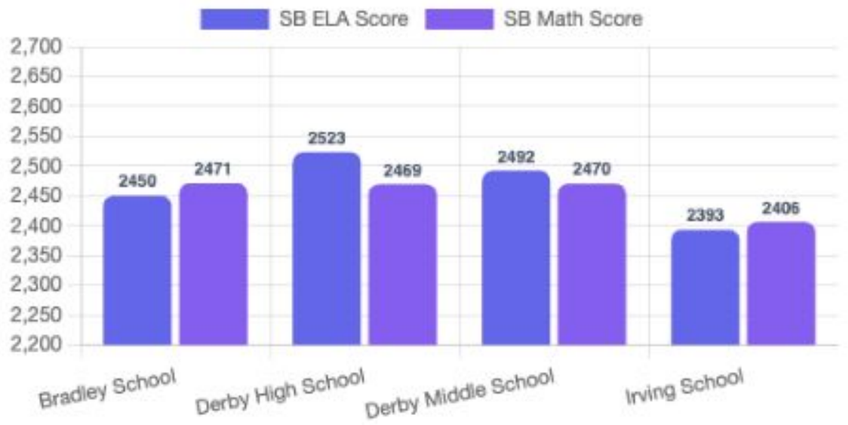
Current assessment coverage

ELA: 741/870 valid (85%) · Math: 741/870 valid (85%)

Coverage is reported so missing assessment data are not mistaken for performance.

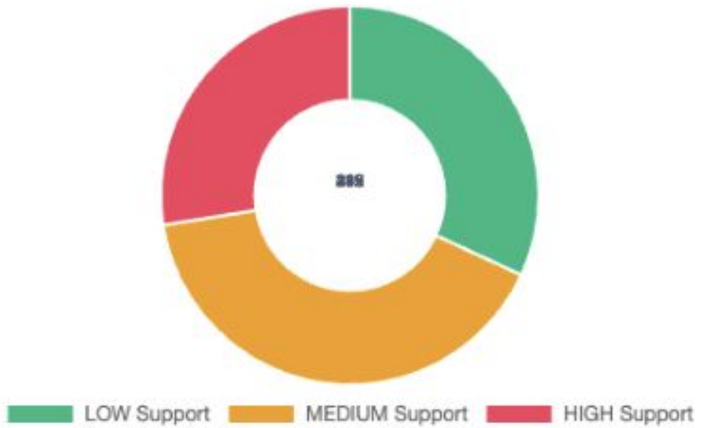
PERFORMANCE BY SCHOOL

Graph: Bar



SUPPORT LEVEL DISTRIBUTION

Graph: Doughnut



+7.9 Points

Overall Accountability **Index Growth** since 2023-24.

93.4%

9th Graders On-Track **to Graduate** (Up from 83.9%).

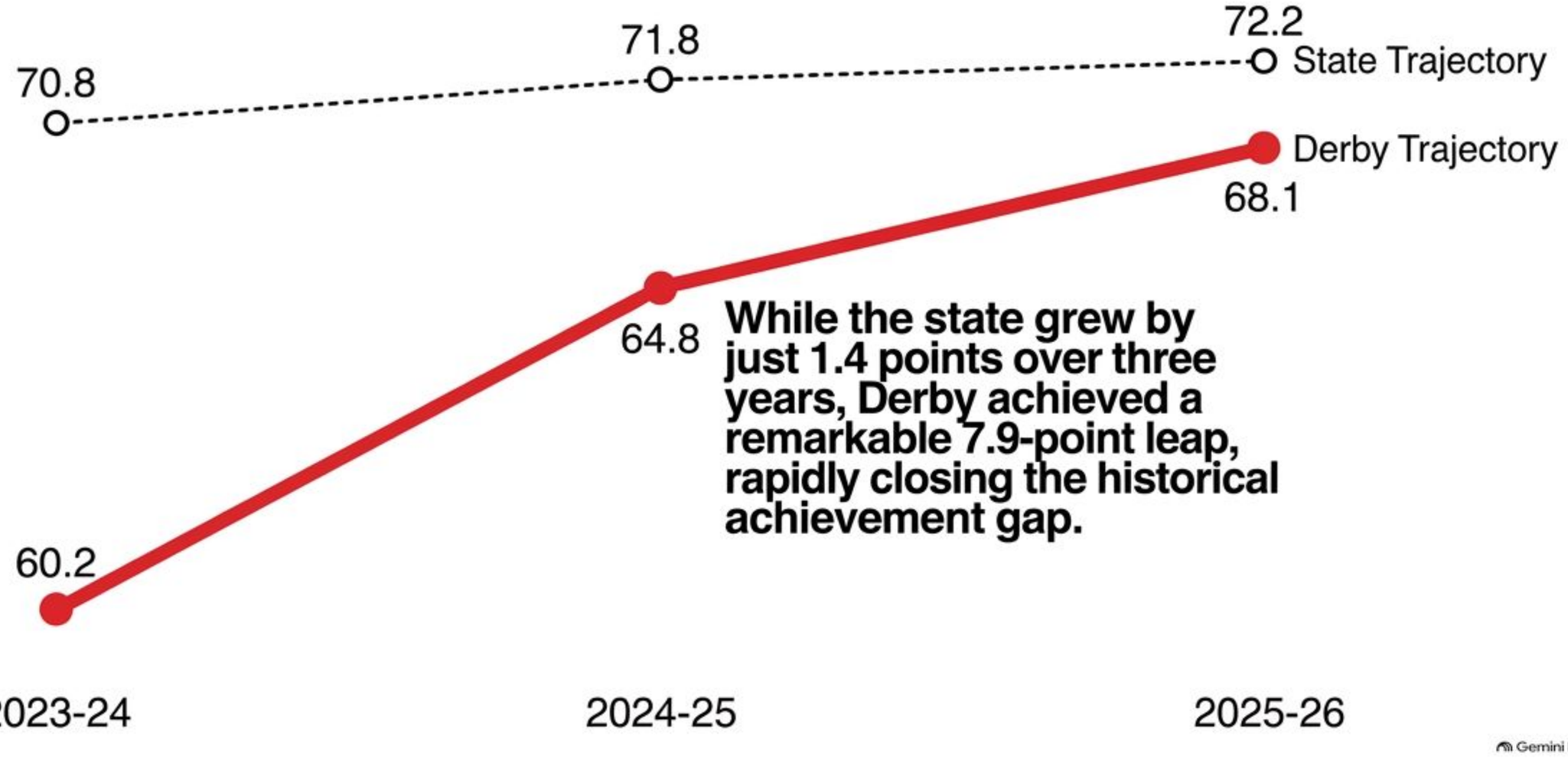
-7.9%

Drop in **Chronic Absenteeism** across all students.

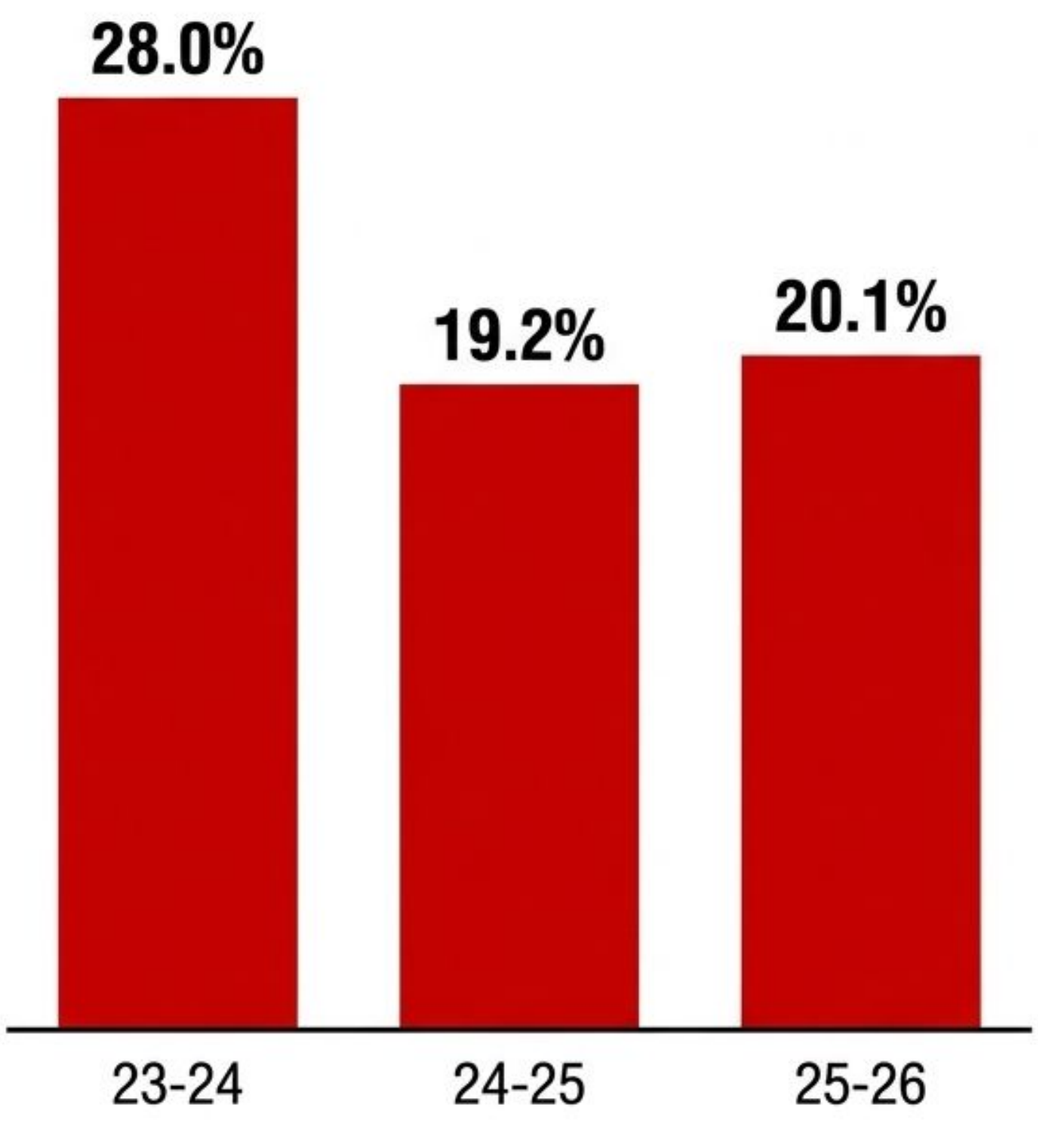
Derby Public Schools is rapidly closing the gap with state averages, driven by foundational improvements in attendance, language proficiency, and early high school momentum.

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Our Overall Accountability Index is Accelerating



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Removing Barriers to Learning: Attendance

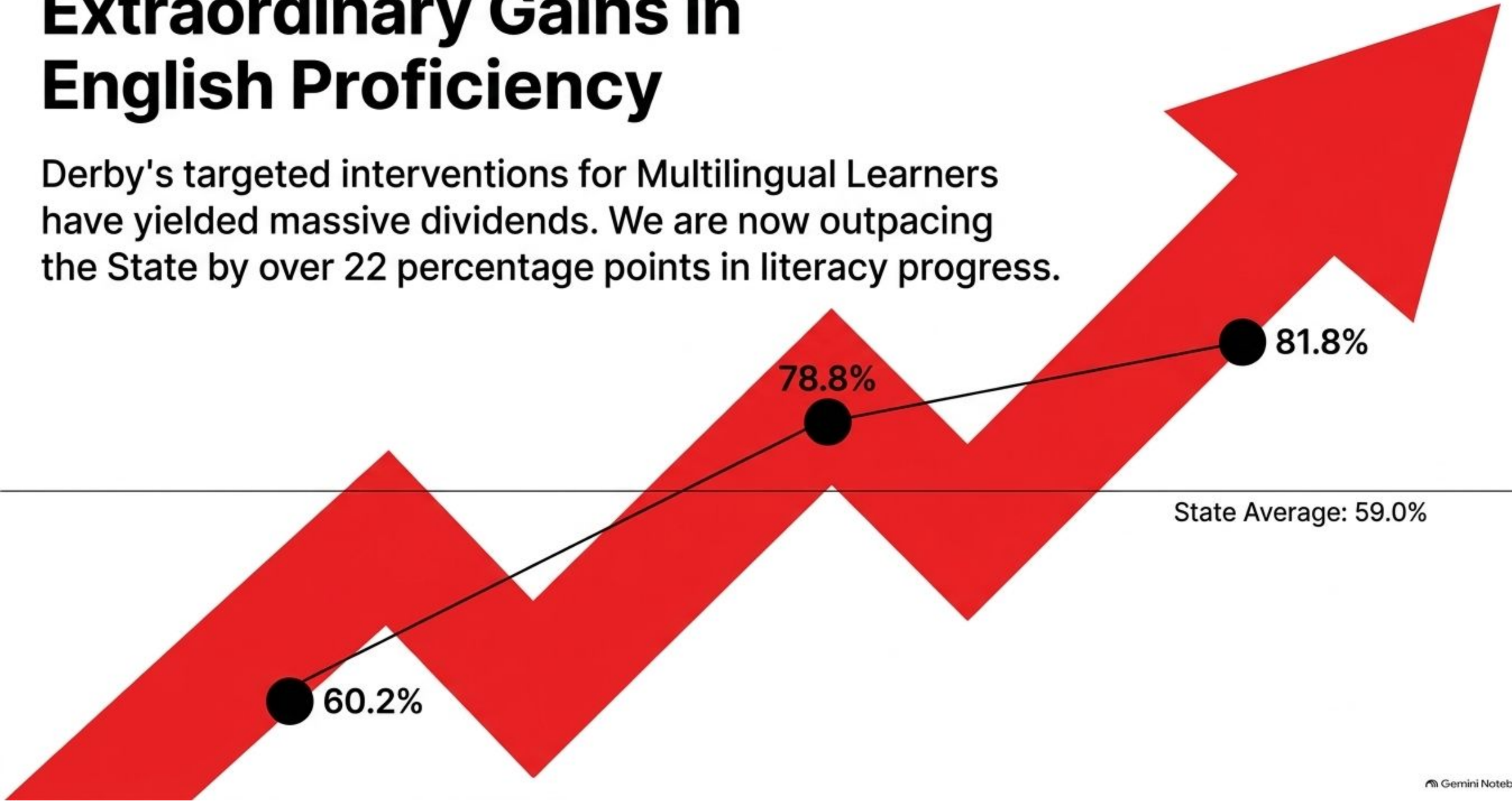
You cannot teach an empty desk. Our most significant foundational win is the dramatic reduction in chronic absenteeism, ensuring more students are present for core instruction.

- All Students: Dropped from 28.0% to 20.1%.
- High Needs Students: Dropped from 32.4% to 23.9%.

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Extraordinary Gains in English Proficiency

Derby's targeted interventions for Multilingual Learners have yielded massive dividends. We are now outpacing the State by over 22 percentage points in literacy progress.

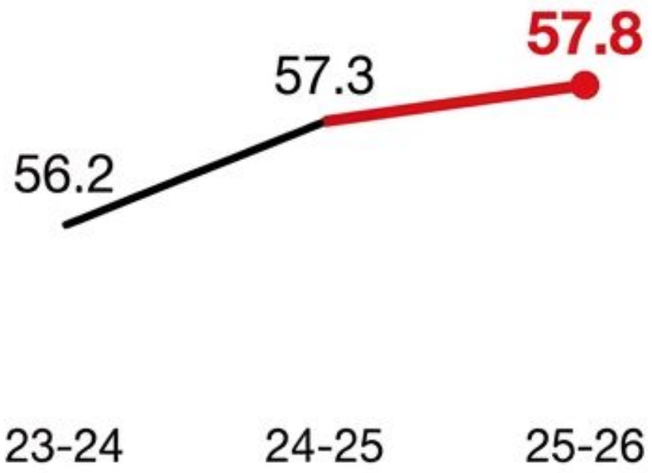


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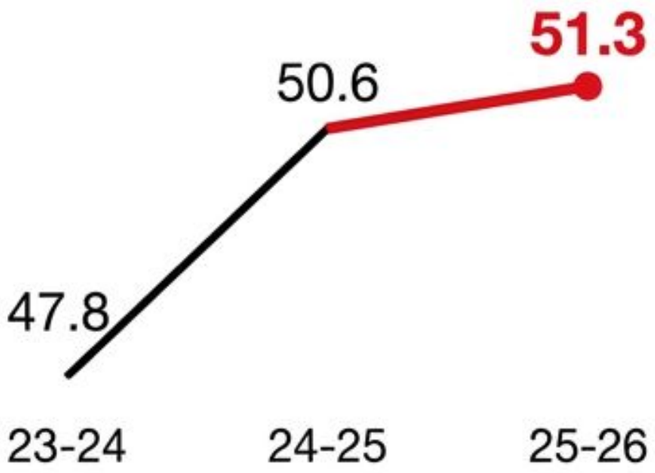
Steady, Sustained Growth Across Core Academics

Consistent year-over-year index growth across every core subject indicates our updated curriculum pacing and instructional frameworks are successfully taking root across the district.

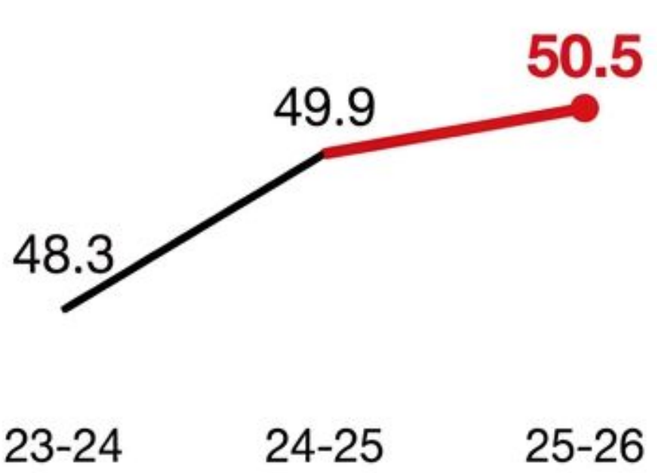
ELA Performance Index - All Students



Math Performance Index - All Students



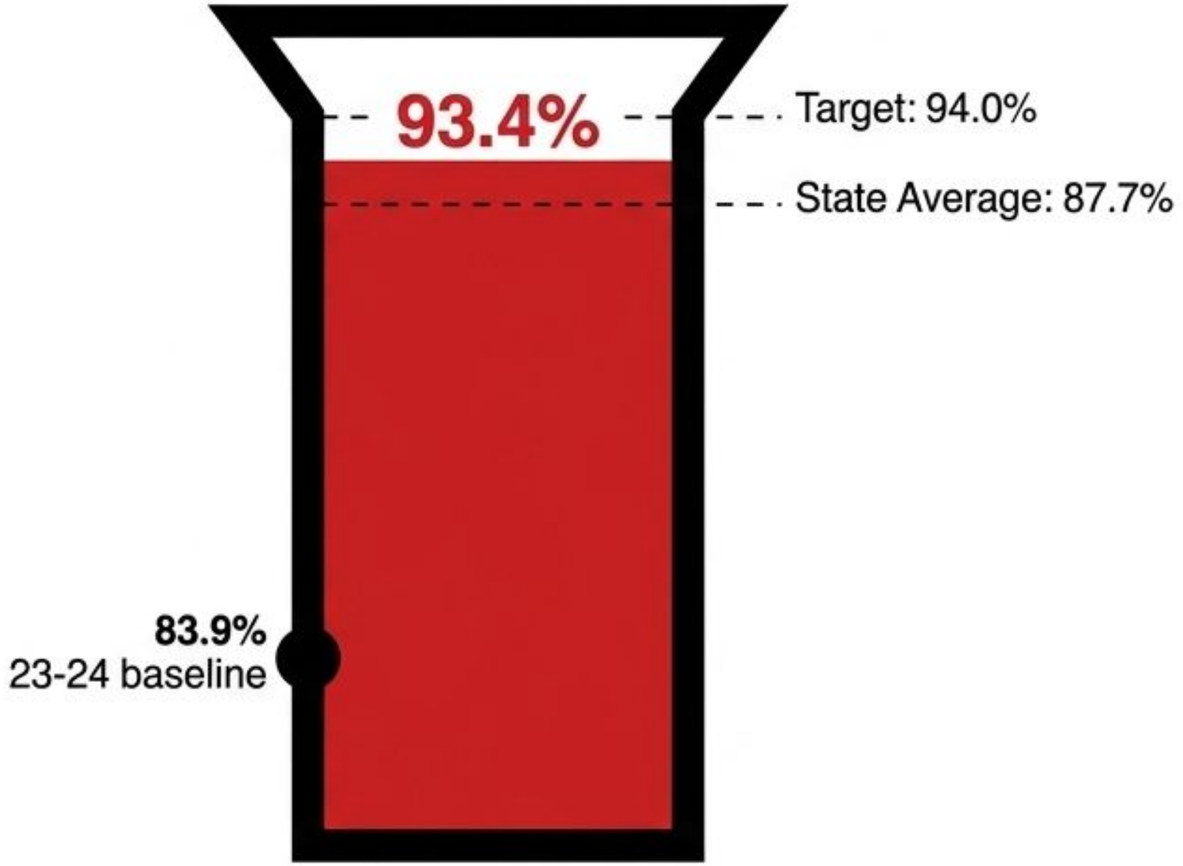
Science Performance Index - All Students



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Securing the Future: 9th Grade On-Track

9th-grade credit attainment is the single strongest predictor of high school graduation. By securing a 93.4% on-track rate, we have engineered a massive future graduation pipeline that eclipses the state average.



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Translating Persistence into Postsecondary Momentum

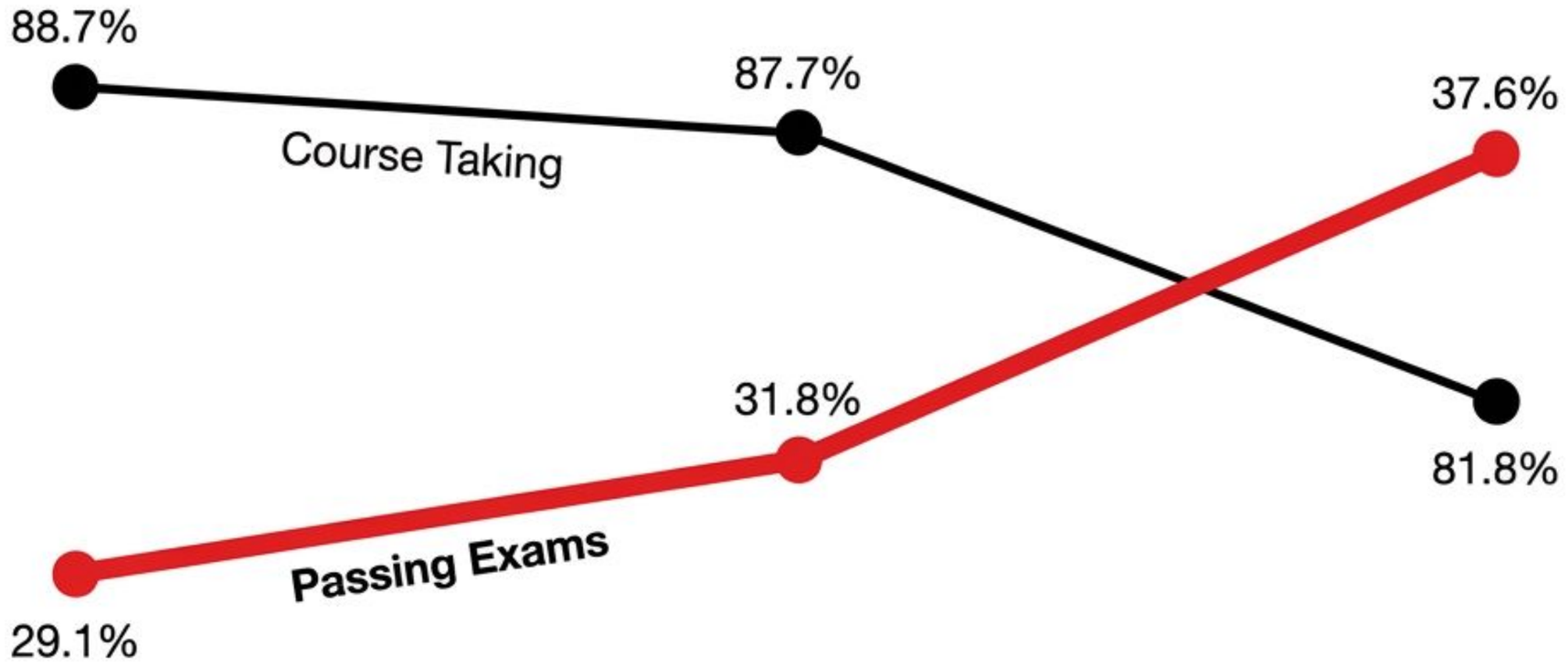
Our high-needs students are persisting and graduating at unprecedented rates (an 8.4% jump in 6-year completion), which is translating directly into increased college and career enrollment.



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College & Career Readiness: A Shift Toward Mastery

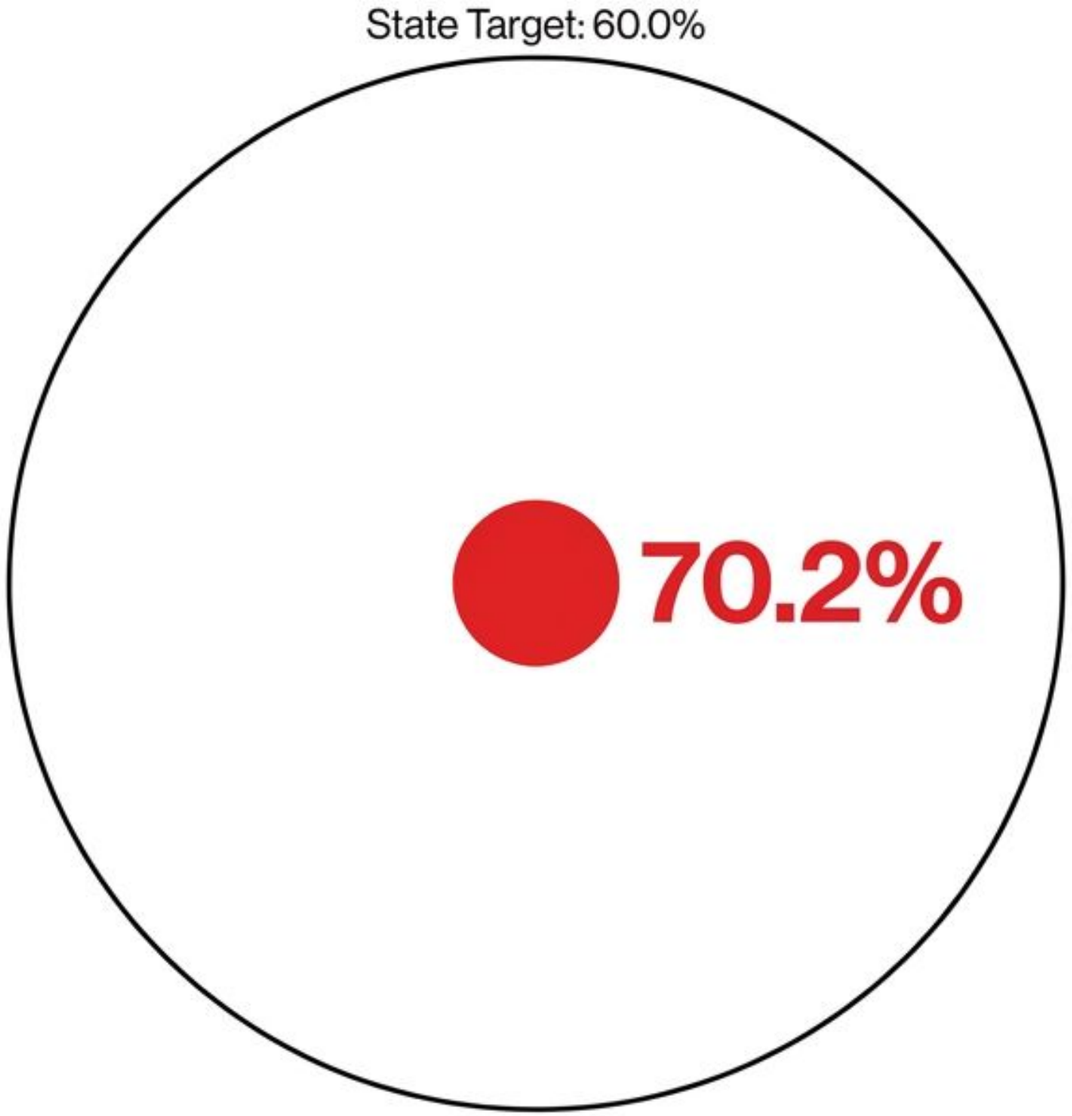
While slightly fewer students are participating in CCR courses, the exam success rate has jumped significantly. Our strategic focus must now be on expanding access without sacrificing this newfound rigor.



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Sustaining the Whole Child: Arts Access

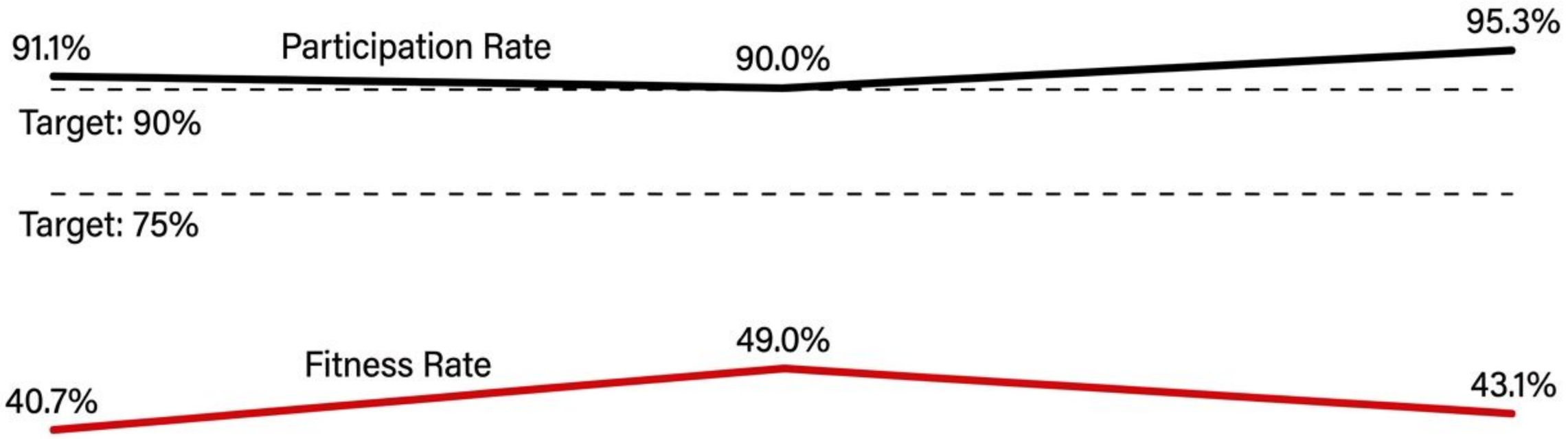
Even amidst rigorous academic recovery and core subject interventions, Derby has prioritized the arts. We consistently exceed the state access target, ensuring a well-rounded educational experience for our high schoolers.



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Strategic Focus Area: Physical Fitness Outcomes

We have successfully ensured students are participating in health assessments, but actual physical fitness metrics have dipped. This requires targeted physical education programming and interventions this coming year.



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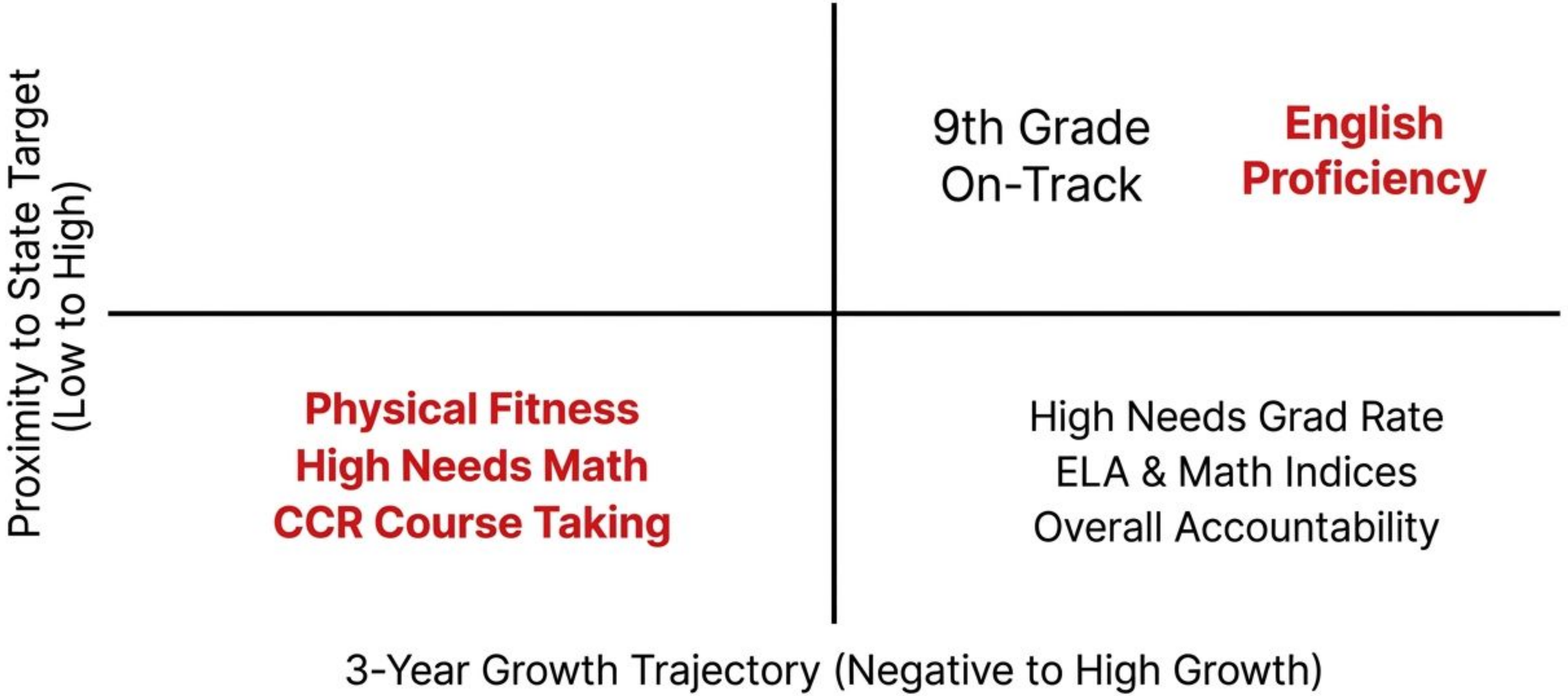
Strategic Focus Area: Mathematics for High Needs Students

While we have achieved 4 points of growth over three years, this specific subgroup requires our most urgent instructional focus. We will prioritize targeted math interventions and specialized professional development in the upcoming budget cycle.



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The District Diagnostic Matrix: Momentum vs. Friction



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2026-2027 Teaching & Learning Priorities

1

Scale the Wins

Leverage our highly successful Multilingual Learner strategies to support other tier-2 intervention subgroups.

2

Expand CCR Access

Increase enrollment in AP and Dual-Credit courses while fiercely protecting our newly established high passing rates.

3

Deploy Targeted Interventions

Direct new instructional coaching specifically toward High Needs Mathematics and restructure physical health programming.

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Derby Public Schools

Continued Growth. Clear Focus.

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By Marc J Garofalo MPA, MMC, MCTC at 9:03 am, Nov 05, 2026

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