May 29, 2026

City of Derby
Planning and Zoning Commission
1 Elizabeth Street
Derby, CT 06418

RE: Summit Hill Subdivision
March 16 , 2026

Gentlemen,

A review of the information supplied for the above referenced subdivision application reveals the following facts:

1) The information provided is incomplete as prescribed in the City of Derby Subdivision Regulations, specifically Section 2.3.5 Application Requirements: “Requires construction plans, including plan and profile drawings, along with any detailed infrastructure material to be submitted.” This applicant has ignored this requirement by stating on the application submitted, “See site plan.” This must be corrected.
2) Along with the construction plan omission, the Soil Erosion and Sediment Control Plan (Section 2.3.6) has also been ignored. Because of the nature and size of this project, a Sediment and Erosion Control Plan must be submitted.
3) Reports, Section 2.3.7, call for
    a) Proposed method of providing central water supply
    b) Proposed method of providing central sanitary sewerage

    These reports have not been submitted.
4) Finally, a detailed analysis of the activities planned at the site should be provided to the Board for review and include the following:
    a) Volume of material to be removed
    b) Length of time necessary to remove this material
    c) Planned phasing of the removal process

These comments are in initial review of the material provided and may be supplemented at a later date, once all materials are in hand.

Sincerely,
Kevin P White P.E.
ZEO

RECEIVED
By Marc J Garofalo MPA,MMC,MCTC at 12:33 pm, Jun 01, 2026

Mayor Joseph DeMartino
CC: Attorney Brian Lema